

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
FEBRUARY 17, 2026
CITY HALL COUNCIL CHAMBERS
700 BROADWAY STREET
6:00 PM

- 1. Call to Order**
- 2. Roll call**
- 3. Pledge of allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by on motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes for January 13, 2026 Committee of the Whole Meeting, January 20, 2026 Regular City Council Meeting, January 27, 2026 Committee of the Whole Meeting.

- 6. Ordinances and Resolutions**

- A. Resolution Authorizing Execution of a Service Agreement with the Lowest Responsible Bidder for the Supply of Electricity for Residential Customers and Small Commercial Retail Customers Who Do Not Opt Out of Such a Program.
- B. Ordinance Imposing Lift Assist Fees
- C. Ordinance Authorizing the Sale of Excess Personal Property.

- 7. Bids**

Approval of proposal from Henson Services for the annual Grinding and Hauling of Landscape Waste at the Landscape Waste Facility at a cost not to exceed \$19,950.00.

- 8. Reports**

- A. City Treasurer's Report for January, 2026
- B. City Clerk's Report for January, 2026
- C. Department Head Reports for January, 2026

- 9. New Business/Communication**

- A. Approval of Agreement between the Illinois Housing Development Authority and the City of Lincoln for participation in the Lincoln Community Revitalization Plan.
- B. Approval of Agreement between Spyglass Group, LLC and the City of Lincoln for Telecommunication Audit Services.
- C. Approval of the authorization for the issuance of a City of Lincoln credit card to Scott McCoy for Tourism expense with a limit of \$5,000.00.

- 10. Announcements**

- 11. Possible Executive Session**

- 12. Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, January 13, 2026

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Vacant, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Ty Johnson, Fire Chief
Joe Meister, Police Chief
Andrew Bowns, Veolia Water, Project Manager

Absent:

John Hoblit, City Attorney

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Oath of Office

Chris Harding – Promotion to Deputy Fire Chief
Todd Koehler – Promotion to Assistant Fire Chief
James Reed – Promotion to Captain
Chad Kern – Promotion to Lieutenant

New Fire Engine

NFPA regulations state that a fire engine should go into reserve status after 15 years and taken out of service after 25 years. Currently there are two engines, one is at 25 years and one is almost to 15. Cost of maintenance as gone up on these engines. There was a committee created to research the cost of a new engine. The Fire Dept. would like to get locked into a price since the cost keeps going up.

The build time is 36 months and will be titled the year it gets put into service. This truck is a rescue service truck with the capabilities to respond to a structure fire and an extrication. E-One is the manufacturer and the cost will be \$1,371,357.00. This item will be placed on the regular agenda.

Demolition of 224 Williamette Ave

This property has been an eyesore for quite some time. Mr. Woodhall and Chief Meister have been there a few times to kick squatters out. There are five dangerous trees that will also be removed. Lowest demo bid came in at \$5,995.00 from Byrne's Backhoe & Excavating. This item will be placed on the regular agenda.

Resolution for Catholic Schools Week – January 26-30, 2026

Mayor Welch read the Resolution.

This item will be placed on the regular agenda.

Ordinance establishing Historic District Boundaries

The Historic District map was never adopted by the City of Lincoln, which was required by the ordinance. Scott McCoy brought the map to the council and showed the boundaries.

This item will be placed on the regular agenda.

Influent Pumping Station – Heater Replacement

3 new heaters are needed in the influent pump station. Total cost, with a 10% buffer, is \$23,132.97.

This is necessary to keep pipes from freezing.

This item will be placed on the regular agenda.

MRO Savings Program – USABlueBook

This program will provide savings between 5-25% on products purchased through them. Both the Sewer Department and Street Department have used this vendor in the past.

This item will be placed on the regular agenda.

Announcements:

- The next meeting will be Tuesday, January 19th.

Executive Session 2(c)3 Selection of a person to fill an office & 2(c)12 Litigation:

There being no further announcements to come before the council, Alderman Downs made the motion to move into Executive Session, seconded by Alderman Clemons. All were in favor.

The Council recessed from the Committee of the Whole meeting at 7:00pm in order to enter Executive Session. Mayor Welch announced there may be city business conducted upon reconvening.

Return from Executive Session:

The council reconvened from Executive Session at 7:38pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

Present:

Alderwoman Robin McClallen, Ward 1

Alderman Steve Parrott, Ward 1

Vacant, Ward 2

Alderman Sam Downs, Ward 2

Alderman Kevin Bateman, Ward 3

Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Mayor Welch asked to add the Mayoral appointment of Tim Becke for Alderman Ward 2 to the regular agenda for next week.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Anderson motioned to adjourn, seconded by Alderwoman O'Donoghue. All were in favor. Mayor Welch adjourned the meeting at 7:39p.m.

Respectfully Submitted By:
Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING
Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, January 20, 2026

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Vacant, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Ty Johnson, Fire Chief
Walt Landers, Street Superintendent
Joe Meister, Police Chief
Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager
Tasnim Kabir – Veolia Water
Scott McCoy, Director of Tourism

Absent:

Tracy Welch, Mayor

Presiding:

Mayor Pro Tem Kevin Bateman

The council held a moment of silence for the recent passing of Les Plotner (City Treasurer 1994-2010).

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes for December 15, 2025 Public Hearing Tax Levy, December 15, 2025 Public Hearing Annexation, December 15, 2025 Regular City Council Meeting, December 23, 2025 Committee of the Whole Meeting, January 5, 2026 Regular City Council Meeting.

Alderman Downs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

Ordinances and Resolutions:

A. Resolution 2026-525 recognizing January 26-30, 2026 as Catholic Schools Week in the City of Lincoln.

Alderman Parrott made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

B. Ordinance 2026-1061 establishing Historic District Boundaries

Alderwoman O'Donoghue made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

Bids:

A. Approval of bid from Byrne's Backhoe and Excavating for the demolition and removal of the property at 224 Willamette Avenue at a cost not to exceed \$5,995.00.

Alderman Anderson made the motion to approve, Alderman Clemons seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

Reports:

A. City Treasurer's Report for December 2025

General Fund – down quite a bit from a year ago

Municipal Sales Tax – up a little from a year ago
Non-Home Rule Sales Tax – up a little from a year ago
State Income Tax – up from a year ago
Motor Fuel Tax – same as a year ago
Replacement Tax – down to the average amount
Video Gaming Tax – slightly up from a year ago

B. City Clerk's Report for December 2025

\$239,036.74 was received in payments. \$27,431.48 was received from both prisons.

C. Department Head Reports for December 2025

These are on file or will be soon.

New Business/Communications:

A. Approval of the purchase of an E-One Fire Engine at a cost not to exceed \$1,371,357.00
Alderwoman O'Donoghue made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of the purchase of an “Influent Pumping Station – Heater Replacement” in an amount not to exceed \$23,132.97.

Alderwoman O'Donoghue made the motion to approve, Alderman Anderson seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval of participation in the “MRO Savings Program – USABluebook.”

Alderman Anderson made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

D. Advise and Consent to the Mayoral appointment to Tim Becke to the position of Alderman for Ward Two. (Oath of Office following approved vote.)

Alderman Clemons made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- Mr. Bowns introduced his replacement, Tasnim Kabir
- Call the Sewer office, beginning Jan 24th, to begin paying sewer bills for a full year
- The Landscape Waste Facility will close after Wednesday, January 21st until March.
- Chief Meister gave invites to the council for a new program called Bridge Deflection Initiative. This program assists folks that are homeless, have mental health concerns and substance use disorder.
- Chief Johnson thanked the truck committee who put a lot of their own time into research and choosing a manufacturer for the new fire engine purchase.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Anderson motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 6:30 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, January 27, 2026

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:02 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tim Becke, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Ty Johnson, Fire Chief
Joe Meister, Police Chief
Tasnim, Kabir, Veolia Water Project Manager

Absent:

Andrew Bowns, Veolia Water, Project Manager

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Adam Mackey 2026 Tentative Racing Schedule

Shared the 2026 Race schedule. Plan to open April 3rd, 2026 and have 13 races.

This item will be placed on the regular agenda.

Crawford, Murphy & Tilley – Work Order No. 3 – Remaining contract fee & work order No. 7 amendment.

Shane Remmert with CMT was present and reviewed the contractual relationship that CMT has with the City of Lincoln for any new council members. The council requested emails for any work order changes as they happen.

This item...work order no. 3 (Kankakee, N Union, 3rd, and McLean Streets) and work order no. 7 (Rebuild IL; 8th, Wyatt and Chicago Streets). These resurfacing bids were bid at the same time.

Because bids came back favorable, there was additional Rebuild IL funds left. After regrouping, additional targets were named which then resulted in additional engineering costs. CMT was over (\$16,000) on the Rebuild IL and short on the work order 3 by \$13,000. The amendment request is to move budgeted funds from Work Order 3 to Work Order 7 and then requesting the difference to make them whole which is \$3,137.85.

This item will be placed on the regular agenda.

Economic Development Commission Approval – Kevin & Alysa Schnepf 414 Pulaski St.

This building is being renovated and will be rented out.

This item will be placed on the regular agenda.

Museum of Route 66 Sign – Approval of design concept and estimated cost of \$24,500.00, covered under the Route 66 Grant

This sign be lit up at night and controlled by a computer. The engineering for hanging the sign will be done at a later date. The artist is Scott Lindley. The sign will be discussed at the next Historic Preservation Commission meeting; however, the property is in the exclusion zone.

This item will be placed on the Regular agenda.

Giant Penny Sculpture at the Museum of Route 66 – Approval of estimated cost \$25,000.00, covered under The Route 66 Grant.

This is a stand along structure, similar to the donut, that will be placed in the parking lot next to the Museum. The penny will have the year 2026 and the Route 66 shield on it. A replica can be purchased inside the museum.

This item will be placed on the regular agenda.

Walk on topic:

Scott McCoy brought up the phone booth on City Hall. It is need of some repairs and touch ups. Scott is going to look into some cost friendly options.

Agreement between Logan County Animal Control and the City of Lincoln.

Changes being made in the agreement...

1. The monthly amount has been increased from \$3500 to \$4000 to cover 24/7 response time. It was previously that Animal Control's response be "at their discretion after business hours"
2. It was stated previously that the Logan County State's Attorney would handle any prosecutions. Chief Meister changed it to read "appropriate prosecuting authority" so that the City Attorney could handle ordinance violations.

Chief Meister asked for feedback.

Alderman Bateman said there has been staffing issues within Animal Control and he was concerned that they wouldn't be able to meet the 24/7 response requirement. Jane, with Animal Control, was involved with the contract negotiations and feels the 24/7 won't be an issue. If it doesn't happen, they would be breach in contract and the city can give a 30-day notice to terminate the contract.

Chief Meister will touch base with Animal Control and the County Board regarding the quarterly reporting and add that into the contract if agreed upon.

This item will be placed on the regular agenda.

Announcements:

There weren't any announcements

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Anderson motioned to adjourn, seconded by Alderman Downs. All were in favor. Mayor Welch adjourned the meeting at 7:39 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

RESOLUTION

A RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL CUSTOMERS AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the _____ day of _____, 2025, WITNESSETH:

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-92, permits a municipality, if authorized by referendum, to adopt an ordinance by which it might operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS in a referendum held in March 2012, submitted the public question of whether it should operate the program as an opt-out program; and

WHEREAS, the referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS finds that the best interests of the City are served by entering into an agreement with the lowest responsible bidder, pursuant to 20 ILCS 3855/1-92, to aggregate the residential electric loads located within the City and to arrange for competitive electric supply to these retail electrical accounts; and

WHEREAS, because electricity is a commodity for which supply bids typically are made each morning and expire the same day at the close of business, the City must act promptly to accept any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. The Mayor of the City of Lincoln, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Lincoln, Illinois, be and the same is hereby authorized to attest to said execution of a service agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program, said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the agreement is less than the default rate currently in effect, resulting in savings for the City's residential and small commercial retail customers.

2. This Resolution shall be effective immediately and shall remain in effect until the electricity aggregation program electric supplier selection process has been completed.

The vote on the adoption of this Resolution was as follows:

Alderman Parrott _____ Alderman Anderson _____

Alderwoman O'Donoghue _____ Alderman Clemons _____

Alderman Becke _____ Alderman Bateman _____

Alderman Downs _____ Alderwoman McClallen _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ____ day of _____, 2026

CITY OF LINCOLN,

BY: _____
Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
City Clerk, City of Lincoln,
Logan County, Illinois



LINCOLN FIRE DEPARTMENT

Fire ~ Rescue ~ Life Safety

700 Broadway – Lincoln, IL 62656

Aaron (Ty) Johnson – Fire Chief

Phone 217-735-4020 AJohnson@lincolnil.gov



2/6/2026

To: Mayor Welch and all Alderpersons

I would like to open up the discussion for the possible creation of an ordinance that will allow billing of assisted living facilities, healthcare facilities, and nursing homes for non-emergency “lift assists”. In the past, many assisted living and nursing homes have adopted “no lift” policies. Instead of paying for trained and able-bodied staff on site, many of these facilities rely on emergency services to provide them with free manpower any time an uninjured patient needs lifted or moved. This is a disservice to their patients and a blatant abuse of the EMS system. This puts unnecessary risk of injury on the EMS workers and also puts liability on the EMS employer’s work comp insurance.

Recent updates at Logan County Dispatch have helped eliminate the strain on the EMS system by utilizing a model that prioritizes “levels” of emergency. Currently, Lincoln Fire Department does not get dispatched to nursing homes or assisted living facilities for most non-emergencies, but it is not a perfect system. Although not often, Lincoln Fire Department still gets dispatched to non-emergencies at no fault of Logan County Dispatch. It should be noted that once on scene and it is determined there is no emergency; members of Lincoln Fire Department still provide non-emergency services when it is in the best interest of the patient to do so. This is where an ordinance to charge the facility should be utilized.

The (IML) created a model ordinance for lift assist fees, allowing municipalities to charge assisted living/nursing facilities for non-emergency patient lift assistance after a certain number of calls, starting January 1, 2026, to recoup costs and free up emergency resources, with fees capped at actual personnel and equipment expenses. The ordinance focuses on facilities, not private residences, and provides a framework for local governments to manage rising non-emergency call burdens.



LINCOLN FIRE DEPARTMENT

Fire ~ Rescue ~ Life Safety

700 Broadway – Lincoln, IL 62656

Aaron (Ty) Johnson – Fire Chief

Phone 217-735-4020 Ajohnson@lincolnil.gov



Key aspects of a possible ordinance:

- Purpose:** To address the increasing burden of non-emergency lift assists on municipal fire/EMS departments and ensure resources are available for life-threatening emergencies.
- Target:** Fees apply to Assisted Living Facilities (ALFs), healthcare facilities (hospitals and Doctor offices), and Nursing Homes. These fees do not apply to private residences.
- Trigger Point:** After the first use of manpower for non-emergency services, the facility will be sent a letter informing them of the fee structure. The facility will be charged for any non-emergency services after the first event, per Calander year.
- Fee Cap:** Fees will be set at \$50.00 per hour for each fire apparatus on scene and \$25.00 per hour per firefighter on scene. A minimum charge of one hour will be imposed.
- Implementation:** The underlying law (P.A. 104-0057, from HB 2336) became effective January 1, 2026, allowing municipalities to adopt ordinances.

Aaron T Johnson, Fire Chief

ORDINANCE NO. _____

AN ORDINANCE IMPOSING LIFT ASSIST FEES

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the _____ day of _____, 2026, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

WHEREAS, the CITY OF LINCOLN is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

WHEREAS, Section 11-6-1 of the Illinois Municipal Code, 65 ILCS 5/11-6-1, empowers Illinois municipalities to operate municipal fire and public safety departments that provide fire and rescue services to residents and others; and,

WHEREAS, the CITY OF LINCOLN operates one such department that provides fire and rescue services to residents and others; and,

WHEREAS, the CITY OF LINCOLN has reported requests for Lift Assists, as that term is defined herein; and,

WHEREAS, requests for Lift Assists are increasing operational costs and diverting the CITY OF LINCOLN limited resources away from other calls for service and emergencies in the City; and,

WHEREAS, the CITY OF LINCOLN understands that, while Lift Assists are a service provided in appropriate circumstances, Lift Assists (1) are labor and time intensive; (2) are not

intended to be a primary service offering by the Fire Department; and, (3) must be balanced with the other fire and rescue services that all residents of the City expect; and,

WHEREAS, Section 11-6-12 of the Illinois Municipal Code, 65 ILCS 5/11-6-12, empowers the City to balance these competing demands by allowing that any assisted living facility or nursing home facility within the City can receive six (6) Lift Assists annually at no cost, while also empowering the City to fix, charge and collect a reasonable fee for any Lift Assist requested beyond the six (6) that are provided annually; and,

WHEREAS, Illinois courts have recognized that fee assessments like the one in Section 11-6-12 of the Illinois Municipal Code are intended to protect taxpayers because they allow the municipality's public safety, fire and rescue services to provide a unique, labor-intensive service in a manner that appropriately allocates the cost of that service between the taxpayers and the requestor. *See, e.g., City of Effingham v. Diss Truck & Repair, LLC*, 2019 IL App (5th) 180064; and,

WHEREAS, the City Council believe that it is appropriate, necessary and in the best interests of the City and its residents, that the City affirm its intent to provide six (6) Lift Assists annually to the assisted living facilities and nursing home facilities within the City at no cost to the facility, while also adopting a fee schedule for providing any additional Lift Assists beyond the six (6) discussed herein; and,

WHEREAS, the City Council of the City of Lincoln believe that such a fee structure would appropriately allocate the cost of providing Lift Assists while also protecting the operational readiness of the City to address other requests for service.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Definitions. In addition to those terms previously defined, the following terms shall be defined to mean:

- A. “Assisted Living Facility” means any facility licensed under the Assisted Living and Shared Housing Act, 210 ILCS 9/1, *et seq.*, as well as any other residential setting that provides assisted-living services for remuneration to three or more persons who reside in such residential setting and are not related to the owner of the residential setting, including but not limited to (i) a Supportive Living Program participant that is regulated by the Illinois Department of Healthcare and Family Services and, (ii) unless expressly exempted in this section, includes a home, an apartment or other facility. Notwithstanding any other provision of this Ordinance to the contrary, “assisted living facility” shall not include an apartment or facility where casual care is provided at irregular intervals, nor where a competent person residing in such home, apartment or facility providing for or contracting for his or her own personal or professional services if no more than 50 percent of the persons residing in such home, apartment or facility receive such services.
- B. “Lift Assist” means a response to an assisted living facility or nursing home facility by personnel of a fire department, an emergency response unit or a unit of another public safety department providing automatic or mutual aid to a municipality in order to lift a patient or other individual from the individual’s current position to a desired position. Notwithstanding anything in this Ordinance to the contrary, the act of lifting a patient or other individual during a response to a request for transportation to a health care facility (specifically such as a hospital or emergency room) shall not be considered a lift assist service.
- C. “Nursing Home” means a facility licensed under the Nursing Home Care Act, 210 ILCS 45/1, *et seq.*, or a facility or long-term care facility where medical care, nursing care, rehabilitation or related services and associated treatment are provided for a period of more than 24 consecutive hours to persons residing at such facility who are ill, injured or disabled.

Section 3. Imposition of Lift Assist Fee. The appropriate municipal department is hereby empowered, to the maximum extent permitted by Section 11-6-12 of the Illinois Municipal Code, to assess a fee for providing a Lift Assist to any Assisted Living Facility or Nursing Home within the City. Said fee shall not exceed the actual personnel and equipment costs incurred by the department in rendering the Lift Assist.

Section 4. Lift Assist as Firefighting Service. To the extent that the municipal department currently fixes, charges and collects a fee for firefighting services under Section 11-6-1.1 of the Illinois Municipal Code, 65 ILCS 5/11-6-1.1, a Lift Assist is hereby declared to constitute a firefighting service provided by the department.

Section 5. Rules and Regulations. The appropriate municipal department is hereby authorized and directed to promulgate reasonable rules and regulations related to the imposition, assessment and collection of the fees allowed under this Ordinance, except that no such rule or regulation shall provide any official with the authority to reduce or waive any fee imposed under this Ordinance without a concurrence of the City Council of the City of Lincoln.

Section 6. Repeal of Conflicting Provisions. All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 7. Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 8. Headings/Captions. The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

Section 9. Publication. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Anderson	_____	Alderman Clemons	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Becke	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2026.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

**AGREEMENT FOR CONSULTING SERVICES
ELECTRICITY AGGREGATION PROGRAM**

This agreement is entered into on February 15th, 2026 by and between THE STONE RIVER GROUP LLC, 9668 Crossbow Dr, Bloomington, IL 61705 ("SRG") and the CITY OF LINCOLN, an Illinois municipal corporation, 700 Broadway Street, Lincoln, IL 62656 ("Town").

The Town, in 2012, adopted an Opt-Out Electricity Aggregation Program ("Aggregation Program") for eligible electric accounts within its jurisdiction, which was adopted by Ordinance 2012-743 and approved by the voters at the primary election of March 20, 2012 in accordance with the Illinois Power Agency Act

The service agreement with the current electricity supplier under the program expires on December 31st, 2027, and the Town will need to go through the procurement process for a new service agreement to begin before December 31st, 2027.

The Town desires to retain the services of SRG as a consultant in the procurement process for the new service agreement

The parties agree as follows:

Article 1. Services provided by SRG

1-1. Assistance in communicating with the public. SRG shall provide assistance to the Town in communicating with the public in accordance with all legal requirements and through appropriate means.

1-2. Electricity Service Agreement procurement.

(a) SRG shall provide the Town with a list of potential suppliers and assist the Town in preparing a Request for Proposals from qualified suppliers capable of providing electricity to meet the needs of residential and small commercial retail customers within the Town who do not opt out of the program.

(b) Upon the Town receiving responses to its Request for Proposals, SRG shall assist the Town and its representatives, in reviewing and evaluating the price and other terms and conditions in each proposal and the qualifications, including capacity and reliability, of each of the suppliers with the aim of obtaining the best price and most favorable terms and conditions for electricity supplied to residential and small commercial retail customers within the Town who do not opt out of the program.

(c) SRG shall investigate and advise the Town as to the potential for aggregating electricity supply with other municipalities and counties to leverage purchasing power, if there is an advantage to doing so.

(d) Upon the Town selecting an electricity supplier, SRG shall assist the City in negotiating the proposed contract.

2-3. Assistance in providing information to residential and small commercial retail customers.

(a) SRG shall assist the Town in providing information (content) to residential and small commercial retail customers within the Town, but in no event shall SRG be required to bear any costs associated with dispensing such information.

(b) SRG agrees to provide all of the following services as reasonably requested by the Town.

- (1) Provide electricity residential opt-out services;
- (2) Coordinate efforts with the Illinois Commerce Commission.
- (3) Create and execute bids with multiple suppliers with final selection of an electric supplier to be decided by the Town.
- (4) Negotiate fees for the Town with winning suppliers in an amount to cover administrative expenses for the Town.

Article 2. Town obligations

2-1. Exclusivity. The Town agrees to use SRG as its exclusive consultant in arranging for the supply of electricity for the duration of the service agreement to begin June 1st, 2022 under the terms and conditions set forth in this agreement.

2-2. Compensation. Town agrees that SRG fees will be paid by the selected electricity supplier at a rate of \$.00075 per kWh (volumetrically) for electricity purchased for the duration of the municipal contract.

Article 3. Obligations of both parties

3-1. Confidentiality. The Parties acknowledge that certain customer information obtained from Ameren Illinois or the selected electricity supplier must be held in confidence in accordance with legal requirements and each of the Parties agree to fully comply with all of its legal obligations regarding confidential customer information.

3-2. Conformity with legal requirements.

(a) The Parties agree to fully comply with all rules, regulations, directives, and policies regarding the Aggregation of Electricity Program adopted or issued by the Illinois Commerce Commission, the Illinois Attorney General or any other relevant governmental agency or authority.

(b) The Parties agree to amend or otherwise modify this Agreement to conform to such rules, regulations, directives or policies to the extent that it may be necessary to do so.

3-3. Warranties. Each Party hereto expressly warrants and represents to the other Party that it has been duly authorized to execute this Agreement and to perform all of the obligations contained herein.

3-4. Notices. All requests, notices, demands, authorizations, directions, consents, waivers or other documents required by this Agreement shall be in writing and shall be delivered in person to, or shall be mailed by certified or registered mail, postage prepaid, addressed as:

To SRG:	To Town:
The Stone River Group LLC 9668 Crossbow Dr Bloomington, IL 61705	City Clerk City of Lincoln 700 Broadway Street Lincoln, IL 62656 with copy

Article 4. Term and termination

4-1. Term. The Agreement commences on February 15th, 2026 and continues through December 31st, 2027.

4-2. Termination by Town. The Town may terminate this Agreement at any time by giving SRG 30 days' advance written notice. In the event this Agreement is terminated by Town prior to its natural expiration, SRG shall be paid the term of electricity purchased through the residential small commercial opt-out contract by the current alternative supplier.

Article 5. General provisions

4-1. Binding nature of Agreement; assignment.

(a) This Agreement is binding upon and inure to the benefit of the Parties and their respective successors and assigns. This contract is intended for the benefit of each party and no other person or entity has rights under this contract, whether as a third-party beneficiary or otherwise.

(b) No party may assign its rights and obligations under this Agreement without the prior written consent of the other party.

4-2. Severability. If any provision of this Agreement is held invalid, such provision is deemed to be removed from the Agreement, and its invalidity does not affect any of the other provisions of this Agreement.

4-3. No waiver. The failure of either Party to insist upon the strict and prompt performance of the terms, covenants, agreements, and conditions in this Agreement, or any of them, imposed upon the other Party, may not be construed as a waiver or relinquishment of that Party's rights thereafter to enforce any the term, covenant, agreement, or condition, which shall continue in full force and effect.

4-4. Amendments. No amendment, modification, addition, deletion, revision, alteration, or other change to this Agreement is effective unless and until it is reduced to writing and approved by the duly authorized representative of each

Party.

4-5. Status of SRG as independent contractor. The Parties acknowledge and agree that The SRG is an independent contractor and is not an agent or employee of Town. Nothing in this Agreement may be construed to create a relationship between SRG and Town of a partnership, association, or joint venture.

4-6. Choice of law and jurisdiction. This Agreement is governed by the laws of the State of Illinois. In any legal action relating to this Agreement or the parties obligations hereunder, venue shall lie in the Circuit Court of McLean County, Illinois.

The Parties are signing this Agreement as of the date set forth in the introductory clause.

Municipality

Name: _____

Title: _____

Signature: _____

The Stone River Group LLC

Name: _____

Title: _____

Signature: _____

ORDINANCE NO.

ORDINANCE AUTHORIZING THE SALE OF EXCESS PERSONAL PROPERTY

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the _____ day of _____, 2026, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City owns the items of personal property outline in Exhibit A that were previously utilized Administrative Assistant of the City of Lincoln, Logan County, Illinois; and

WHEREAS, the City owns the following items of personal property outlined in Exhibit B that were previously utilized by the Lincoln Police Department of the City of Lincoln, Logan County, Illinois; and

WHEREAS, the City Council of the City of Lincoln, Logan County, Illinois, pursuant to 65 ILCS 5/11-76-4, wishes to authorize the sale of such above-described personal property by authorizing the appropriate respective department head to sell or dispose of the items described in Exhibit A through B; and

WHEREAS, it is in the best interest of the citizens of the City of Lincoln, Logan County, Illinois, that all such described personal property be sold, since it is no longer necessary for City purposes;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the above listed recitals are incorporated as if appearing herein verbatim.
2. That the personal property as hereinabove described is determined to be no longer necessary or useful for City purposes and is, therefore, excess personal property.
3. That each Department shall be authorized to sell or properly dispose of the personal property listed in Exhibits A through B above for a price believed to be in the best interest of the City of Lincoln.
4. That should any clause, sentence, or paragraph of this Ordinance be declared to be invalid by any Court of competent jurisdiction, such invalidity shall not effect any other portion of said Ordinance.
5. Effective Date. That this Ordinance is effective immediately upon passage and publication in pamphlet form.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Anderson	_____	Alderman Clemons	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Becke	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2026.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

EXHIBIT A

Lincoln Administrative Assistant Office

Inventory Log - Administrative Office (Upstairs)

	Quantity
Lateral Filing Cabinets:	
2 drawers	1
3 drawers	4
4 drawers	7
5 drawers	3
Desks:	
Small Desks	2
L-Shaped desks	2
Hutch in a box	1
Tables:	2
Chairs:	8
Slotted Mailbox Case:	1

Inventory Log - Museum (Basement)

Lateral Filing Cabinets:	
2 drawers	3
4 drawers	3
Vertical Filing Cabinets:	
2 drawers	2
5 drawers	2
Index Card Cabinets:	
10 drawers	1
21 drawers	1
Mobile Cabinet Pedestal:	1
Desks:	

Metal L-Shaped	7
Metal U-Shaped	1
Metal Cubical Desk	2
Metal Desk w/hutch	1
Wooden U-Shaped w/hutches	2
Standard Desks	3

Chairs:

Roller	8
Standard	8

Shelving Racks:

Metal	6
-------	---

Tables:	5
----------------	---

Coat Hutch w/storage:	1
------------------------------	---

Cubical Dividers:	27
--------------------------	----

EXHIBIT B

Lincoln Police Department Equipment Surplus Disposal 1/2026			
Description	Serial #	Model #	Qty
Misc. Items			
APC Battery Backup	WS9939001815	SU700BX120	1
Sentry Safe		A637076	1
Sony Digital Handycam	350032	DCR-TRV740	1
Harding Telephone	10374882	600X	1
Drager Clandestine Lab Stimultest Kit		4520407	1
Drager Clandestine Lab Stimultest Kit		4520407	1
Video Installation Kit			1
8mm Borescope	200096A	PWA56075	1
8mm Borescope	OCAF052	PWA56075	1
Dell PowerEdge R350 Server	2VP8WM3	R350	1
Yealink Desktop AC Adapter		YLPS052000B1-US	24
Dell keyboard			4
HP keyboard			1
Exit Signs			19
Medeco Assa Abloy XT System Series Padlock			1 w/15 sets keys
Black & Decker paper shredder			1
2 drawer filing cabinet			1
FireKing 4 drawer filing cabinet			1
Matrice 200 drone	0F2DFB70P3007		1
Mavic 2 Enterprise drone	298CG9PR0A01KR		1
DJI Drone controller		GL6D10A	1
Mavic 2 propeller guard		X00212GAT1	1
Office desk chairs			3
Motorola Radios		K7GMSCEJ	2
Computers			
Dell Opti Plex 9020	CR64M82	D90U	1
Dell Opti Plex 5050	BR2GMN2	D115	1
Dell Opti Plex 7410	FZJ0C02	W11C	1
Dell Opti Plex 7410	GYJ0C02	W11C	1
Monitors			
ELO	I173022488	E497002	1
Printer			
Canon Color Imageclass		MF733cdw	1

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: February 10, 2026

RE: Proposals for the Annual Grinding at Landscape Waste Facility

Background

The changes made regarding the regulations & fees a few years ago have reduced the amount tree waste coming into the landscape waste facility. Tree removal contractors have virtually stopped using the facility, other than those that do work for the city. The volume of waste has dropped greatly. There is still a need to grind the material annually.

Analysis/Discussion

Please see the two Proposal provided in the packet from R&R Services of Illinois, Argenta IL. and Henson Services of Bloomington IL.

The recommendation is to approve the proposal from Henson Services with a not to exceed cost of \$19,950.00.

Fiscal Impact

Project cost not to exceed \$19,950.00. Funds were budgeted for this project in Line 02-3600-6441, Tree Trim & Stump Removal

COW Recommendation

Approve proposal of a not to exceed cost of \$19,950.00 From Henson Services with a not to exceed cost of \$19,950.00, and place on the Regular City Council Meeting agenda for February 17, 2026.



Henson Services
P.O. Box 395
Bloomington, IL 61702
309-275-2975
Henson726@hotmail.com

Dear, City of Lincoln

January 26, 2026

To whom it may concern,

Henson services can efficiently grind and haul out material at your green waste drop off facility. Here is a breakdown of prices and load options.

- 4 days of grinding = \$14,400
- Haul out 20 loads of ground up material = \$3,000
- Total of \$17,400

In the event where we must go an extra half a day, the total would become \$19,950 to grind and haul everything out. This would be the maximum amount and will not exceed beyond that price.

Sincerely,

Patrick Henson

CEO, Henson Services

R&R Services of Illinois, Inc.
P.O. Box 319
Argenta, IL 62501
Ph. 217.424.2602

January 28, 2026

City of Lincoln
700 Broadway St.
Lincoln, IL 62656

Walt,

Thank you for allowing R&R Services of Illinois, Inc. the opportunity to submit a bid for the Wood Waste Recycling Project. We are pleased to submit the following quote for your consideration.

2026 Wood Waste Recycling Project @ Lincoln, IL Yard Waste Site

R&R Services Responsibility:

Primary Grind Wood Waste Onsite
Product Spec. 4" Minus
All Processed Material to Remain Onsite

Provide (1) Rotochopper B66L Grinder 1000HP
Provide (1) Excavator w/Thumb
Provide (1) Wheel Loader
Provide All Fuel, Maintenance, and Repairs
Provide All Equipment Mobilization
Provide All Operators During Project
Provide Current Certificate of Insurance

Project Notes:

1. R&R Services to Mobilize Equipment and Labor A Maximum of (1) Time @ Customer's Request for Project Duration.
2. Customer Must Maintain 300' Safety Zone During Processing.
3. Customer Must Maintain Adequate Access Equipment/Trucks Onsite.
4. Customer Will Not Be Responsible for Any Equipment Downtime
5. Payment Due Net 30 Days

Project Pricing:

All Equipment and Labor as Specified **\$650.00/Hour**
Project Not to Exceed **\$22,750.00**

Project Options:

1. Haul All Wood Chips Offsite Via Trucks and Walking Floor Trailers
2. Truck Capacity 90 – 100 Cubic Yards Per Load
3. R&R Services Will Perform All Truck Loading

Hauling Costs: **No Charge/Load**

If you should have any questions in regards to this quote, please do not hesitate to contact me @ 217-424-2602.

Sincerely,

~~Jeff Rose~~
R&R Services of Illinois, Inc.
Operations Manager

Customer Acceptance:

R&R Services Acceptance:

Signature/Title

Signature/Title

Printed Name

Printed Name

Date

Date

Please Scan and Email Proposal Along with Signed Acceptance To:
rrservicesofil@gmail.com

Appendix I

Projected Project Timeline

C-125 | City of Lincoln



COMMUNITY
REVITALIZATION

Projected SOW Execution	1/1/2026
Projected Project Start	4/1/2026

The following timeline provides guidance for the expected completion dates of this project's components. These dates and/or deadlines will be collaboratively decided upon by IHDA and the **City of Lincoln** and should be regarded as a framework to prioritize and manage the project's development, as well as expectations between partners. All dates and/or deadlines should be adhered to as closely as possible unless otherwise agreed to by all project parties.

Members of this partnership collectively agree to:

Hold initial project meeting in-person	Within 1 month of start	5/1/2026
Participate in project check-ins virtually and through in-person meetings	Bi-weekly throughout the tenure of the project	-

The **City of Lincoln** agrees to:

Designate a project lead	By SOW execution	1/1/2026
Provide a list of local stakeholders and community organizations	Within 1 month of start	5/1/2026
Organize volunteers for disseminating the Community Needs Assessment	Within 1.5 months of start	5/16/2026
Provide existing community planning materials, list of assets, and community funding sources from past 10 years	Within 2 months of start	6/1/2026
Provide shapefile of all parcels in target area	Within 3 months of start	7/1/2026
Organize volunteers for conducting the Housing Stock Survey	Within 4 months of start	8/1/2026
Assist with logistics of community meeting(s), including securing location and community outreach	Throughout project tenure	-
Contribute language to the Executive Summary, Goals and Objectives, and other sections of the Plan	Within 10 months of start	2/1/2027

IHDA agrees to:

Participate in community and stakeholder meetings	Throughout project tenure	-
Facilitate the first stakeholder meeting	Within 1 month of start	5/1/2026
Conduct market analyses comprised of demographic, economic, and housing data	Within 2 months of start	6/1/2026
Conduct a Community Needs Assessment Survey	Within 3 months of start	7/1/2026
Facilitate the first community meeting	Within 5 months of start	9/1/2026
Conduct a Housing Stock Survey	Within 5 months of start	9/1/2026
Facilitate the second community meeting	Within 1 year of start	4/1/2027
Produce a final written Housing Needs Assessment	Within 1 year of start	4/1/2027

City of Lincoln

C-125

IHDA is committed to expanding the capacity of underserved communities in Illinois to identify local housing needs and to empower those communities to take steps to meet those needs. As a part of this commitment, **IHDA proposes the formation of a partnership with the City of Lincoln to build upon and link to existing efforts, identify strengths and needs within the community, and otherwise generate localized capacity via a Community Revitalization Strategy**. This process may result in increased local capacity to connect housing and economic development and community goals and may help increase affordable housing by helping communities to minimize barriers of access to housing development tools. This pledge to develop a Community Revitalization Strategy should not be construed as a promise of funding.

A Community Revitalization Strategy is a deliberate, concerted, and locally approved plan or interconnected series of local efforts intended to improve and enhance specific aspects of a community. It can include economic development, housing development, or community development. A strong Community Revitalization Strategy will provide guidance for the community to bring about its long-term vision, and should include input from residents, neighborhood groups, nonprofit agencies, local businesses, educational institutions, service agencies, and other local stakeholders.

By undertaking this project to develop a Community Revitalization Strategy alongside the City of Lincoln, IHDA believes that it will be increasing capacity on multiple fronts. Primarily, it will be contributing to the expansion of local leaders' capacity to see affordable housing as part of their community's growth, and to include a variety of such opportunities in their plans. Additionally, housing developers and investors will benefit by being able to connect to and potentially utilize the market analysis tools and funding sources identified by this process to strategically align their plans with the City of Lincoln's for developing affordable housing.

There should be many local parties involved in the Community Revitalization Strategy. The following Scope of Work and expected timeline contained in Appendix I present what IHDA and the City of Lincoln agree to moving forward within this project. It is recommended that the City of Lincoln create similar Scope of Work agreements with other parties that will be participating in the process.

As part of this Scope of Work, IHDA agrees to:

1. Review and make suggestions to community-generated lists of stakeholders
2. Review and align with the City of Lincoln's past planning efforts and existing funding sources
3. Participate in and help to facilitate at least one community and stakeholder meetings
4. Share drafted written plan components with the Partner Lead and Community Ambassador(s) for review
5. Host a Plan Design Charette that solicits community resident feedback regarding the goals and recommendations for the Community Revitalization Plan
6. Produce a written Community Revitalization Plan for the designated Community Revitalization Strategy Area(s), which will include the creation and analysis of:
 - a. Pertinent historical planning efforts and available funding sources
 - b. An asset map, using a list of amenities provided by the partner
 - c. Basic demographic, economic, and housing market data
 - d. The Community Needs Assessment
 - e. The Housing Stock Survey
 - f. All community outreach efforts undertaken in this partnership
 - g. Mutually decided upon goals and objectives to guide the implementation of the Community Revitalization Plan

As part of this Scope of Work, the City of Lincoln agrees to:

1. Notify the community for which the community revitalization effort is occurring
2. Designate a local Partner Lead for this effort who will be responsible for attending check-in meetings and overseeing all tasks listed below

SCOPE OF WORK FOR COMMUNITY REVITALIZATION PARTNERSHIP



3. Define one or more Community Revitalization Strategy Area(s) with clear borders, within which planning activities will be focused and current residents' housing needs will be considered
4. Designate one or more Community Ambassador(s), who will:
 - a. Be a resident of the target CRSA(s)
 - b. Be informed of program developments and invited to planning meetings
 - c. Along with the Partner Lead, be responsible for engaging community residents and stakeholders that they determine to be important to the process
 - d. Be a signing party on this Scope of Work and the Close-Out Agreement
5. Provide identification of and outreach to critical local stakeholders, local champions, and community residents
6. Provide data and documentation to IHDA for use in the final Community Revitalization Plan, including:
 - a. Geographic Information Systems (GIS) shapefile of all tax parcels in Community Revitalization Strategy Area, typically obtained from county/municipal assessor. If a licensing agreement is required, the City of Lincoln will be responsible for acquiring the proper licensure.
 - b. List of local stakeholders and community organizations
 - c. List of community assets and amenities to be included in IHDA-created asset map
 - d. All community planning materials used in the last 10 years
 - e. All community funding sources used in the last 10 years
7. Organize, publicize, and facilitate community meetings with local stakeholders and residents
8. Dedicate a funding source (\$1,500 recommended) to be utilized to support this project's community outreach efforts
 - a. To be used for: Ads and outreach for community meetings, refreshments for meetings, printed materials for community information, stipends for volunteer activities, childcare services or assistance, etc.
9. Facilitate the Community Needs Assessment distribution and collection, including recruitment of volunteer(s), if necessary
10. Take part in and recruit volunteers to assist with the Housing Stock Survey, if necessary
11. Produce written content that includes but is not limited to:
 - a. The rationale for selection of the Community Revitalization Strategy Area(s)
 - b. Additional community background and historical context
 - c. Mutually decided upon goals and recommendations to guide the implementation of the Community Revitalization Plan

Expected Outcomes from this Community Revitalization Partnership:

1. Identify realistic housing needs and goals for the community
2. Establish linkages to ongoing initiatives for economic development, education, health care, food access, and other quality of life indicators
3. Coordinate with state, regional, and federal agencies, as well as local organizations, to help meet the planning and implementation needs of the community
4. Become a calling card for the community to attract investors
5. Become part of IHDA's published database of local planning documentation created with IHDA technical assistance. Documentation will be included on IHDA's website and be made available as a public plan and resource unless otherwise determined by the City of Lincoln.

The Community Revitalization Plan and the associated partnership will be considered complete when all signatories of this Scope of Work agree upon the project's completion, as indicated by their signatures on a Close-Out Agreement. Signing parties must include: Partner Lead, Community Ambassador(s), and the Managing Director of IHDA's Strategic Planning and Reporting (SPAR) Department.

Signature, indicating understanding and acceptance of the Scope of Work, including, without limitation, agreement to being included on IHDA's publicly available database:

Partner Lead – (Name and Title)
City of Lincoln

Date

Community Ambassador – (Name and Title)
City of Lincoln

Date

Community Ambassador – (Name and Title)
City of Lincoln

Date

Community Ambassador – (Name and Title)
City of Lincoln

Date

Alan Quick, Managing Director, SPAR
Illinois Housing Development Authority

Date

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
COMMITTEE OF THE WHOLE MEETS SECOND AND FOURTH TUESDAY NIGHTS EACH MONTH
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor Tracy Welch
City Clerk Peggy S. Bateman
City Council
City Attorney John A. Hoblit
Department Heads

From: City Treasurer Charles N. Conzo *cc: NY*

Re: Audit of Telecommunications Service Accounts

Date: February 3, 2026

Please be advised that I have recently talked with and reviewed a presentation from SpyGlass Group, LLC, regarding an audit and possible cost reduction savings and cost recovery savings for the various communication services which the City currently uses. Following my initial review of these proposals from SpyGlass Group, LLC, City Clerk Bateman and I reviewed a second presentation describing the details of these services.

As the proposed agreement between this vendor and the City of Lincoln will indicate, their review of these communication services will enable them to identify services we are currently not using, but for which we are being billed. This review has the potential to save us money in at least two ways:

Cost Recovery--This would involve the recovery of charges and services we have paid for in the past and for which we are able to obtain a refund. As the proposed Audit Agreement states, the recovery of such charges would be split on a 50/50 basis with the vendor.

Service Elimination and Cost Reduction--This service would result in the elimination of unused and/or unnecessary charges going forward. Such savings, once identified, would be compensated to the vendor based upon a calculation of the amount of those savings for a period of one-year. This implementation would be "revenue neutral" for the one-year period as the City would be paying the amount of the savings to the vendor rather than to the provider of these services. Following the first year, these savings would be a reduction in the amount paid to these providers.

The attached proposed audit agreement explains these provisions in greater detail.

It is my recommendation that the City authorise access to telephone provider records by signing the Letter of Agency and that the City further authorise the audit and review of telecommunication records in order to make recommendations for possible refund of previous fees and the elimination of these fees in the future by signing the SpyGlass Snapshot Audit Agreement. Both documents, as well as a flyer which explains the highlights of this proposal, are attached.

CITY COUNCIL

FIRST WARD

STEVE PARROTT
ROBIN MCCLALLEN

SECOND WARD

TIM BECKE
SAM DOWNS

THIRD WARD

KEVIN BATEMAN
DENNIS CLEMONS

FOURTH WARD

RHONDA O'DONOGHUE
STAN ANDERSON

SpyGlass

Challenging the Technology Cost Status Quo

Our highly-personalized technology expense SnapShot Audit educates and empowers you with innovative, industry-specific insight and valuable cost-saving recommendations across voice, data, internet, cloud services, SaaS license, and mobility.

Category	Savings Potential (Total)	Savings Potential (Estimated)	Decided (Yes)
Exclusivity	\$1,000.00	\$0.00	\$0
Land or Resources	\$100.00	\$0.00	\$0
Advocacy & Unique	\$100.00	\$100.00	\$0
Exclusive Interest	\$1,000.00	\$0.00	\$0
Exclusive Interest - Exclusivity	\$1,000.00	\$1,000.00	\$0
Exclusive Features	\$100.00	\$0.00	\$0
Cost Reduction			
Exclusive Price Pricing	\$1,000.00	\$1,000.00	\$0
Exclusive PR Pricing	\$7,000.00	\$7,000.00	\$0
Exclusive Info Pricing	\$1,000.00	\$1,000.00	\$0
Exclusive cost Reduction - Pricing	\$8,000.00	\$8,000.00	\$0
Exclusive Features	\$100.00	\$0.00	\$0

20+

Years of Experience

15,000+

Clients in the U.S. & Canada

99%

Audit Savings Success



We Provide Industry-Leading Technology Expense Management Solutions

We work exclusively for you to decipher billing systems designed by the providers to maximize revenue at your expense. Our technology expense management audits provide answers for surprising savings – and we only get paid when we succeed.



We Work Behind the Scenes to Reduce Your Technology Service Expense

Our technology cost audit is all about you. From our Kickoff meeting through the implementation of savings opportunities, we collaborate with you to ensure personalized industry-leading technology service cost solutions for long-term savings and process improvement.



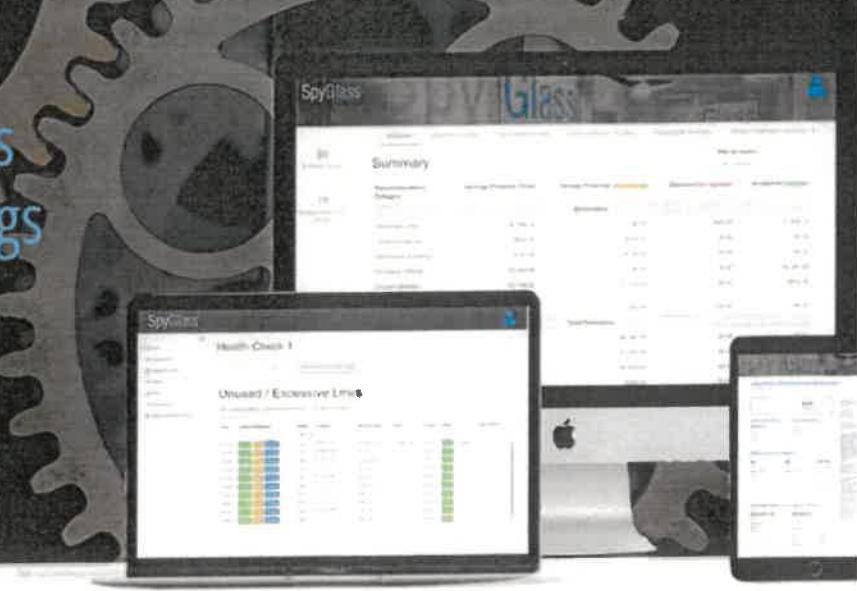
Technology Expense Management Experts at Your Service

Your IT staff is talented but they're also busy keeping your systems running and on the cutting edge. Our technology expense auditing team uncovers cost inefficiencies buried in the cost center and impossible to identify without professional tools. Very simply, our powerful technology SnapShot Audit delivers surprising savings to boost your technology environment budget.

SpyGlass

Our SnapShot Audit Spots Technology Service Savings

With a comprehensive technology expense SnapShot Audit from SpyGlass, you'll gain technology expense clarity and an average saving of 20% monthly.



Get Started with Our Proven, Simple Steps



Contact

Contact SpyGlass to start your technology expense SnapShot Audit.



Submit

Submit technology billing from your most recent two-month period of all services.



Meet

Meet with our team of experts to review your SnapShot Audit results.



Choose

Choose the savings recommendations you want SpyGlass to implement.



Payment

Pay only for the implemented and verified savings SpyGlass executed on your behalf.

Guaranteed ROI in One Year or Less

Our compensation is success-based, so you only pay if we save you money. There are no up-front costs and you will always be in control of what's implemented. After your selected recommendations are implemented, you pay us a portion of what you've saved while being guaranteed to recoup our fee in one year or less. It's that simple.



SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below ("Effective Date"), is between **City of Lincoln, IL** ("Company"), and The SpyGlass Group, LLC, an Ohio limited liability company ("Auditor").

1. Primary Audit Services. Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services, SaaS Licensing, and Mobility) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor's personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company. Upon completion of implementation, Auditor will conduct an Industry Benchmark Analysis ("IBA") Meeting to compare Company's spending and audit results against industry peers as well as all SpyGlass clients, officially bringing closure to the engagement.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor's review.

2. Fees. Company will pay Auditor the applicable fee set forth below ONLY for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 50% of any "Cost Recovery", as defined below
- 12 times any "Service Elimination Savings", as defined below
- 12 times any "Cost Reduction Savings", as defined below

"Cost Recovery" is any refund, credit or compensation received by Company relating to past services or charges.

"Service Elimination Savings" is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

"Cost Reduction Savings" is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company's last two (2) months usage levels measured in such units for the modified service).

3. Invoicing and Payment. Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed. Auditor may issue separate invoices as different fees are earned.

4. Miscellaneous. This agreement is governed by the laws of the State of Illinois, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. In the event of any litigation, proceeding or legal action arising out of or relating to this agreement, the prevailing party in such action shall be entitled to recover its reasonable attorneys' fees, court costs, and other expenses incurred in connection with such dispute or legal action, in addition to any other relief granted. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR'S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the Effective Date.

COMPANY

City of Lincoln, IL

Signature: _____

Print Name: _____

Date: _____

AUDITOR

The SpyGlass Group, LLC

Signature: _____

Print Name: Edward M. DeAngelo

Date: _____

****DELETE THIS SECTION AND PRINT TO
COMPANY LETTERHEAD. SPYGLASS WILL
FILL IN PROVIDER INFORMATION, JUST
SIGN AND DATE****

**Letter of Agency – Authorization to Access
Telephone Provider Records**

By signing this letter below, I am giving authorization to The SpyGlass Group, LLC and its affiliates (a) to access any and all customer service records, account information, contracts, long distance carrier information, pending order activity and/or any other information relevant to my local or long distance telecommunications service (voice or data), and (b) to establish electronic or online access to any billing for such service, if not already established, or if already established, to be provided login information for such electronic or online access. At SpyGlass' request, I give authorization to Provider to transmit customer service records and any requested documentation via email, fax to 440-348-9355 or mail to The SpyGlass Group, LLC, 25777 Detroit Rd., Ste. 400, Westlake, Ohio 44145. I represent that I have the authority to execute this form and grant this permission and I hereby desire for SpyGlass to be added as an authorized point of contact (POC) for these accounts. This permission shall remain in effect until I affirmatively revoke it. If I withdraw the authorization set forth in this Letter, I will notify Provider immediately in writing.

Client Information:

Signing Employee's Name:

Company Name:

Address:

City, State, Zip:

Telephone:

Provider Information:

Provider Name:

Account Number (s):

Authorized Signature:

Date:
