

CITY OF LINCOLN
COMMITTEE OF THE WHOLE MEETING
AGENDA
AUGUST 12, 2025
CITY HALL COUNCIL CHAMBERS
700 BROADWAY STREET
6:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Sidewalk Improvement Project Proposal 2025**
- 5. Logan County Tourism Bureau Funding Agreement**
- 6. Sale and Transfer of Assets Agreement with Logan County Tourism Bureau**
- 7. Announcements**
- 8. Possible Executive Session**
- 9. Adjournment**
- 10. City Council Meeting Monday, August 18, 2025 at 6:00 PM**
Committee of the Whole Meeting: Tuesday, August 26, 2025 at 6:00 PM

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: August 12, 2025

RE: **2025 Sidewalk Improvement Project Proposal**

Background

Each year the Lincoln Street Department organizes a Curb Sidewalk Replacement Project to help improve and maintain city sidewalks. These projects also enhance safety and provide a better experience for citizens and visitors as they walk through our city.

Analysis/Discussion

Please see attached for a list and maps of recommended improvements. The Bid Opening is set for September 10, 2025. The engineering estimate for these improvements is \$307,875.00

Fiscal Impact

\$300,000.00 for this project are in the 2025/2026 Budget, Sidewalk Improvements line 60-3600-7844

Council Recommendation:

Approve the 2025 Sidewalk Improvements Project Proposal

2026 Lincoln Sidewalk Replacement Program (AS-BUILT)

Street	From	To	Side	Driveway PVT Removal	PCC Sidewalk Removal	Combination C&G Replacement	PCC Driveway Pavement, 6"	PCC Sidewalk 4"	Detectable ADA Warnings	ADJUST FRAME &GRATE	Class D Patch, Type IV, 8"	Traffic Control
				SY	SF	LF	SY	SF	SF	EA	SY	LS
10th	MUNDY	ELM	NORTH	20	1550	87	20	1550	24	1	10	0.1
	UNION	ELM	SOUTH	20	2937	239	20	2937	36	1	10	0.2
PEKIN	COLLEGE	UNION		0	675	150	0	675	20	1	10	0.2
CLINTON	SHERMAN	HAMILTON	NORTH	55	1500	80	55	1500	32	1	10	0.1
6TH	COLLEGE	STATE	NORTH	22	2660	45	22	2660	36	1	10	0.2
MISC.												
TOTAL				117	9322	601	117	9322	148	5	50	1

10th Street



PCC sidewalk, 4" ———
Driveway Improvement ———
Curb & Gutter Replacement ———

Google Earth

Image © 2025 Airbus

400 ft



Pekin Street



Google Earth

Image © 2025 Airbus

100 ft

Clinton Street



PCC sidewalk, 4" ———
Driveway Improvements ———
Curb & Gutter Replacement ———

Google Earth

Image © 2025 Airbus

200 ft

6th Street



- PCC sidewalk, 4" —
- Driveway Improvements —
- Curb & Gutter Replacement —

Google Earth

Image © 2025 Airbus



200 ft

Logan County Tourism Bureau FUNDING AGREEMENT

This Funding Agreement ("Agreement") is by and between the **City of Lincoln Illinois** ("City") and the **Logan County Tourism Bureau** ("LCTB").

1. TERM OF AGREEMENT

1.1 The Term of this Agreement ("Term") shall be for the period of one (1) year, commencing on _____ and ending _____.

1.2 Either Party of this Agreement may terminate this Agreement, for any reason, with 30-days written notice to the other Party.

1.3 In the event that either Party breaches a provision of this Agreement, the non-defaulting Party may terminate this Agreement immediately.

2. FUNDING

2.1 City will provide funding to LCTB in the amount of \$2,500.00 (USD) on or about the first of each calendar month during the Term.

2.2 City requires that the LCTB secures additional funding from the County of Logan, Illinois ("County") in the amount of no less than \$30,000.00 (USD) per the duration of this Agreement's Term.

2.3 In the event the County ceases funding to the LCTB for any reason, this Agreement will be automatically terminated.

2.4 LCTB will provide the City with written evidence of the County funding being received and accepted by the LCTB.

2.5 City funding will be from the *Hotel/Motel Tax* fund.

3. REQUIREMENTS & RIGHTS

3.1 LCTB shall be and maintain a Certified status with the State of Illinois Office of Tourism (DCEO), and comply with all requirements under the Illinois State Code Title 14, Part 550.

3.2 LCTB shall be and maintain a 501(c)3 status in good standing, and comply with all applicable laws and requirements.

3.3 LCTB shall provide detailed, written, monthly reports and financial statements to City on or by the 15th of each month, for all LCTB activities of the preceding calendar month, including details on how the City funds are being budgeted and spent, and visitor counts.

3.4 LCTB CEO/Director shall provide in-person updates to the City during the first City Council Meeting of January, April, July, and October of each year. LCTB CEO/Director shall address any City questions or concerns.

3.5 Upon request by the City, the LCTB CEO/Director shall attend any additional meeting(s).

- 3.6 LCTB will comply with all requests by City for any records, data, documents, or information.
- 3.7 LCTB shall promote all entities within Logan County in a positive and professional manner.
- 3.8 LCTB shall only use and distribute City-provided branding, marketing materials, and other City content when promoting the City. This requirement is to insure there is no conflict with the vision and tourism marketing strategies of the City.
- 3.9 LCTB shall inform the City of all available grants, including DCEO grants, special State of Illinois grants, and other grants. The City shall be eligible to participate in all available grants, including Certified CVB-only grants. LCTB will not impose any restrictions or additional cost(s) to the City or any other municipality or entity within Logan County, relating to any part of the grant process.
- 3.10 LCTB shall not represent or act on behalf of the City in any way, including use of City logos or other assets, without express written permission by City.
- 3.11 City shall have two (2) LCTB Board of Directors seats with full voting Rights and full access to LCTB records. The City has the sole right to fill these seats and to change the assignment of these seats at any time, at the City's sole discretion.
- 3.12 The County of Logan, Illinois shall have no more than the equal number of Board of Directors seats with full voting Rights as the City.
- 3.13 In the event the LCTB retains ownership of the building and property at 738 S. Washington Street, Lincoln, Illinois, commonly referred to as "The Mill Museum" and "The Mill" ("The Mill"), the LCTB shall maintain and preserve the building and property, and make it available to the Public on a regular basis.
- 3.14 It is the desire of the City to preserve The Mill as a Lincoln, Illinois historic landmark and tourist attraction. In the event the LCTB devolves, closes, ends, breaches this Agreement, this Agreement is terminated, the LCTB decides to no longer own The Mill, or for any other reason, the County of Logan, Illinois should have first right to purchase The Mill for a total cost of one dollar (\$1.00 USD). In the event the County of Logan, Illinois doesn't purchase The Mill, the City shall have the next right to purchase The Mill for a total cost of one dollar (\$1.00 USD), and the contents of The Mill shall be negotiated between the LCTB and the City.

This Agreement is executed and effective on _____ 2025.

Tracy Welch
Mayor, City of Lincoln, Illinois

DATE

Molly Pickering
Chair, LCTB Board of Directors

DATE

Sale and Transfer of Assets Agreement

This Sale and Transfer of Assets Agreement (“Agreement”) is between the Logan County Tourism Bureau (“LCTB”) and the City of Lincoln, Illinois (“City”)

The LCTB agrees to sell the following assets to the City for a total cost of \$1.00 (USD):

1. The *Covered Wagon* and the *Abraham Lincoln Statue on the Covered Wagon*, including all supports, signage, lighting, fencing, landscaping, and all other parts of the attraction.
2. All Ostendorf Print Signage and plaques, including: *Lincoln Thinking About Lincoln College*, *Douglas Speech Site*, *Judge Treat*, *Sheriff Deskins & Lincoln*, *Lincoln & Judge Davis at Deskins Inn*, *Lincoln Talking To Volk in Front of Lincoln House & Lincoln Standing on Back of Train*, *Lincoln Getting Off Train at State Bank & Lincoln Funeral Train*, *Lincoln Paying Taxes on his lot*.
3. All assets located in or on the “Welcome Garden” at the corner of Pekin and N. Kickapoo streets in Lincoln, Illinois), including: Welcome Sign, Mural, Gazebo, Metal Pig, three (3) metal flowers on stands, two (2) metal cornstalks, two (2) benches, Thank you for Visiting sign, three (3) wooden fence panels, Route 66 sign, seven (7) flower boxes.
4. The “LINCOLN” letters sign/monument located in the parking lot of Mel-O-Cream at 227 N. Kickapoo Street, Lincoln, Illinois.
5. The “giant donut” sculpture/monument located in the parking lot of Mel-O-Cream at 227 N. Kickapoo Street, Lincoln, Illinois. This includes the written permission from Mel-O-Cream Donuts International Inc. to use the logo, trademark(s), and copyright(s).
6. The following informational signage from the *Route 66 Grant* and received in 2025, located at the following locations in Lincoln, Illinois: “The Wagon” at 1750th 5th Street, “The Tropics” at 1109 Hickox Drive, “The Depot” at 101 N. Chicago Street, “Welcome Garden” at 120 N. Kickapoo Street, “Corner Garage” at 1211 5th Street, “Generic” (uninstalled sign) currently located inside the Depot.
7. Two (2) *Watermelon Benches*.
8. Two (2) wooden barrels.
9. All furniture, electronics, benches, and all other LCTB property at the Depot that were not removed.
10. One (1) rack-card/informational “take-one” wooden kiosk.

Agreement

1. LCTB and City agree this sale and transfer is final.
2. LCTB assets that include any legal rights, authorization, trademark/copyright, intellectual property, land-use agreements/contracts, loan agreement, or other granted rights, shall be transferred to the City.
3. LCTB acknowledges they have reviewed and authorized this Agreement by a majority vote of the *LCTB Board of Directors*, and said vote has been recorded in the LCTB meeting minutes.
4. LCTB acknowledges they have had their Legal Council review this Agreement.
5. City shall pay the total cost of One Dollar (\$1.00 USD) to the LCTB for all assets included in this Agreement. The City shall pay with a physical check made payable to the LCTB and must be deposited by the LCTB within seven (7) days of the check issued date.
6. This Agreement shall serve as a receipt by the City.

This Agreement is executed and effective on August 1, 2025.

Molly Pickering
Chair, LCTB Board of Directors

DATE

Mayor Tracy Welch
City of Lincoln, Illinois

DATE