

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
NOVEMBER 17, 2025
CITY HALL COUNCIL CHAMBERS
700 BROADWAY STREET
6:00 PM

- 1. Call to Order**
- 2. Roll call**
- 3. Pledge of allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by on motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes October 20, 2025 Regular City Council Meeting, October 28, 2025 Committee of the Whole Meeting, November 3, 2025 Regular City Council Meeting.

6. Ordinances and Resolutions

Ordinance Creating Section 3-27 of the Lincoln City Code.

7. Bids

Approval of bid from Johnco Construction for the Construction of a Community Pavilion at a cost not to exceed \$386,514.00.

8. Reports

- A. City Treasurer's Report for October, 2025
- B. City Clerk's Report for October, 2025
- C. Department Head Reports for October, 2025

9. New Business/Communication

- A. Approval of Sewer Construction on Campus View Drive in an amount not to exceed \$1,158,000.00 and authorization for the Mayor to accept and sign the lowest qualified bid received.
- B. Approval of the City of Lincoln 2026 Holiday Schedule.
- C. Approval of the City of Lincoln 2026 Meeting Schedule.
- D. Approval of the lease/purchase of a 2026 International Dump Truck and Snow and Ice Control Equipment at a cost not to exceed \$230,244.97.
- E. Approval of the hiring of a Police Officer to fill a vacancy which will occur on June 30, 2025.
- F. Approval of the issuance of a credit card from Heartland Bank to Mayor Tracy Welch with a credit limit of \$5,000.00.

10. Announcements

11. Possible Executive Session

12. Adjournment

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, October 20, 2025

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:03pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Walt Landers, Streets Superintendent
Joe Meister, Police Chief
Ty Johnson, Fire Chief
Chuck Conzo, City Treasurer
Wes Woodhall, Building and Safety Officer
John Hoblit, City Attorney

Remote:

Scott McCoy, Director of City Tourism

Absent:

Andrew Bowns, Veolia Water, Project Manager

Presiding:

Tracy Welch, Mayor

Chief Meister asked for a moment of silence to honor past Police Chief Robert Hahn who recently passed. He served with the Lincoln Police Department for 29 years.

Public Comment:

There was no one present for public participation.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes October 6, 2025 Regular City Council Meeting.

C. Request from Kathie Williams to permit the closing of the 100 block of South Kickapoo Street on Friday, November 28, 2025 from 5:00 pm until 6:00 pm for the Tree Lighting Ceremony for the Lincoln Winter Wonderland Festival.

D. Request from Brew 66 Coffee Trailer to permit the closing of two (2) parking spaces across from 125 N. Kickapoo Street each Sunday in the month of October, November and December, 2025 from 8:30am until 2:00pm for the purpose of selling coffee.

Aldерwoman O'Donoghue made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Aldерwoman Robin McClellan, Alderman Stan Anderson, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (0)

Ordinances and Resolutions:

A. Resolution 2025-522 approving the Content of Certain Executive Session Meeting Minutes of the City Council of the City of Lincoln.

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Aldерwoman Robin McClellan, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (0)

Reports:

A. City Treasurer's Report for September, 2025

General Fund – Increased from last month

Income Tax – Slight increase

Sales Tax – Increased

Non-home rule Sales Tax – Increased approx. \$60,000

Replacement Tax – considerable decline

Motor Fuel Sales Tax – almost the same

Video Gaming – consistent from a year ago

B. City Clerk's Report for September, 2025

\$345,746.39 was received for the month of August 2025. \$11,796.75 was received from both prisons.

C. Department Head Report for September, 2025

These are either on file or will be shortly.

New Business/Communications:

A. Approval of request from Workcamp for Lincoln for 2026 Sponsorship in an amount not to exceed \$6,500.00.

Aldерwoman O'Donoghue made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Aldерwoman Robin McClellan, Alderman David Sanders

Nays: (0)
Abstain: (0)
Absent: (0)

B. Approval of the purchase and installation of LED Lighting at 500-508 Broadway Street in an amount not to exceed \$6,535.00.

Aldерwoman McClellan made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman Kevin Bateman, Alderman Sam Downs, Alderman David Sanders

Nays: (0)
Abstain: (0)
Absent: (0)

C. Advise and Consent to the Mayoral appointment of Cynthia Knutilla to the Diversity & Inclusion Commission.

Alderman Downs made the motion to approve, Alderman Clemons seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman David Sanders

Nays: (0)
Abstain: (0)
Absent: (0)

D. Approval of the Taser Contract Extension/Renewal between Axon Enterprises Inc. and the City of Lincoln for a period of five (5) years in an amount not to exceed \$23,810.30 per year.

Alderman Anderson made the motion to approve, Alderwoman McClellan seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Dennis Clemons, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman David Sanders, Alderman Kevin Bateman

Nays: (0)
Abstain: (1) Alderwoman Rhonda O'Donoghue
Absent: (0)

E. Approval of the lease agreement for the Depot Event Center.

Alderwoman O'Donoghue made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman David Sanders

Nays: (0)
Abstain: (0)
Absent: (0)

Announcements:

- Trick or Treat with the Mayor is this Saturday from 10am-12pm at Latham Park.
- Reminder that your water usage is monitored during the months of Oct-Dec to determine your sewer bill for the following year.
- Coffee with the Mayor was last weekend and had a great turnout with great conversations.
- City of Lincoln Tourism has submitted for a grant with DCEO. This also includes possible reimbursement of the bank building purchase and remodeling. Should hear a response as early as 60 days.
- Movie Night in the Park is this Friday.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Anderson motioned to adjourn, seconded by Alderman Downs. Mayor Welch adjourned the meeting at 6:39 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, October 28, 2025

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:00pm., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4

Present:

John Hoblit, City Attorney
Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Walt Landers, Streets Superintendent
Chris Harding, Assistant Fire Chief

Remote:

Scott McCoy, Director of City Tourism
Andrew Bowns, Veolia Water, Project Manager

Absent:

Alderwoman Rhonda O'Donoghue, Ward 4
Joe Meister, Police Chief
Ty Johnson, Fire Chief
Wes Woodhall, Building and Safety Officer

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no one present for public comment.

Wanda Lee Rohlfs, Logan County Tourism Quarterly Report

Since taking over as the director of Logan County Tourism, Mrs. Rohlfs has finished up the Route 66 grant and the LTCB grant which is for \$32,923. That grant was received.

Request to Permit: Lincoln Christian Church Hometown Christmas Friday, December 5, 2025 from 2:00pm – 8:00pm. North McLean Street between Pekin & Delavan St.

This was an event that was held last year as well.
This item will be placed on the consent agenda.

Request received last minute

Request to Permit: Copper & Oak would like to close Delavan St from Kickapoo St to the alley for a band this Saturday, Nov 1st.

This item will be placed on the consent agenda.

Renewal of Certificate of Deposit in the Sewer O&M Fund in the amount of \$663,687.40

This CD's original amount was \$650,000 at 4.2%. Mr. Conzo would like to renew the full amount at a rate of 4.1% with United Community Bank. The council gave a head nod approval so paperwork can be ready for the voting meeting.

This item will be placed on the regular agenda.

Resolution to approve previously recorded easement and approve new adjusted easement.

The Council previously approved an easement with Keystone Power Holdings in 2022. The city recently acquired a parcel to extend the Community Benefits Solar Farm. Keystone is looking to acquire a grant to assist with construction costs. The title company is looking to update documents. There is a construction easement on the same parcel from 1910 that is no longer relevant. That will need to be abrogated in order to enter the new easement.

This item will be placed on the regular agenda.

5-Year Strategic Plan

More work is needed on this item. It will be brought back to a later COW.

Announcements:

- 5th St Road Update: The city is still waiting on the agreement from the Railroad in order to get on the IDOT letting to move forward with the project.
- Fire Department is having a food drive beginning November 1st.
- Leaf Collection begins on Wednesday, November 5th. Extended hours for the Landscape Waste Facility also begin on Nov 5th.

Executive Session 2C11 Litigation:

There being no further announcements to come before the council, Alderman Anderson made the motion to move into Executive Session, seconded by Alderman Parrott. All were in favor.

The Council recessed from the Committee of the Whole meeting at 6:22pm in order to enter Executive Session. Mayor Welch announced there would be no further city business conducted upon reconvening.

Return from Executive Session:

The council reconvened from Executive Session at 8:25pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

Present:

Alderdwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4

Absent:

Alderwoman Rhonda O'Donoghue, Ward 4

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Anderson motioned to adjourn, seconded by Alderman Sanders. All were in favor. Mayor Welch adjourned the meeting at 8:26 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, November 3, 2025

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:01pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Dennis Clemons, Ward 3
Alderman Stan Anderson, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Walt Landers, Streets Superintendent
Joe Meister, Police Chief
Ty Johnson, Fire Chief
Chuck Conzo, City Treasurer
Wes Woodhall, Building and Safety Officer
John Hoblit, City Attorney

Remote:

Scott McCoy, Director of City Tourism
Andrew Bowns, Veolia Water, Project Manager

Absent:

Alderwoman Rhonda O'Donoghue, Ward 4

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no one present for public participation.

Added item

Oath of Office: Paul Becker as Corporal

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes October 14, 2025 Committee of the Whole Meeting.

C. Approval of request from Lincoln Christian Church to permit the closing of McLean Street between Pekin Street and Delavan Street for the Hometown Christmas on Friday, December 5, 2025 from 2:00pm until 8:00pm.

D. Approval of Request from Copper & Oak to permit the closing of Delavan Street from Kickapoo Street West to the Alley on Saturday, November 1, 2025 from 12:00pm until 10:00pm.

Alderman Downs made the motion to approve, Alderman Clemons seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderwoman Robin McClellan, Alderman Stan Anderson, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

Ordinances and Resolutions:

A. Resolution 2025-522 approving previously entered easement and approving entry of an amendment to easement and abrogation of easement.

Alderman Bateman made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

New Business/Communications:

A. Approval of renewal of Certificate of Deposit in the Sewer O&M Fund in the amount of \$663,687.40 for a period of six (6) months.

Alderwoman McClellan made the motion to approve, Alderman Anderson seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Dennis Clemons, Alderman Kevin Bateman, Alderman Stan Anderson, Alderwoman Robin McClellan, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

Announcements:

- Ribbon Cut: Taste of Lincoln at 600 N Kickapoo Street at 11am on Friday, November 7th.
- 5th Street Road Project: Agreement from the UPRR and the project is now on the IDOT letting schedule for January 2026.
- Tonight is Alderman David Sander's last night on the council. He is getting married and moving to Peoria. Mayor Welch presented him with a plaque and thanked him for his service to the City of Lincoln.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 6:10 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary



To: Mayor Welch and City Council Members
From: Shane Remmert, City Engineer through Crawford, Murphy & Tilly, Inc.
CC: Ashley Metelko, Walt Landers
Date: November 5, 2025
Subject: Community Pavilion Bid Results

Background

As coordinated with the Parks Committee, CMT advertised the Bidding Documents for the Community Pavilion project on October 5, 2025. All apparent responsive bids that were received by the City Clerk's office were publicly opened and read aloud on November 4, 2025.

Bid Results

There was fair amount interest from contractors, and the City receiving six bids:

- | | |
|---------------------------------|--------------|
| • Johnco Construction | \$369,800.00 |
| • Diamond Design & Construction | \$402,000.00 |
| • CAD Construction | \$404,700.00 |
| • Plocher Construction | \$427,500.00 |
| • Greenfield Construction | \$434,000.00 |
| • 4MC Corp | \$464,053.00 |

The apparent low bidder is Johnco Construction of Mackinaw, Illinois. Johnco's bid of \$369,400 is below the Engineer's Estimate of \$380,000. Johnco's bid was evaluated for compliance with all meaningful and material aspects of the Bidding Documents, and it has been deemed to be a Responsive Bid. I called two references for Johnco Construction that represented six completed projects, and I made general inquiries concerning budget, schedule, and workmanship. Neither reference voiced any concerns from their experiences with Johnco. As such, they have been deemed to be a Responsible Bidder, having demonstrated their apparent ability to successfully meet all the requirements specified in the Bidding Documents.

Section 19.02 of the Instructions to Bidders indicates that if the Owner awards the contract for the Work, such award shall be to the Responsible Bidder submitting the lowest Responsive Bid.

Fiscal Impact

The Council has directed the \$136,514.00 in remaining ARPA funds to be used on this project. In addition, the Council has discussed borrowing an additional \$250,000.00 for use on this project. This puts the total funding available at \$386,514.00.

Recommendation

Award the Community Pavilion project to Johnco Construction with a not-to-exceed value of \$386,514.00. This amount is 4.5% over and above the contract amount to account for contract change orders, should the need arise.

Crawford, Murphy & Tilly

Centered in Value

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: November 12, 2025

RE: Campus View Drive - Sewer Construction

Background

The engineering for the construction of the gravity sewer main addition in the Campus View Dr. neighborhood is complete. It is time to submit the plans to the IEPA permitting office to have a design review performed. After the IEPA has reviewed the design an RFP will be issued to solicit bids for the construction of the sewer main. Then a bid award will be issued and construction will take place.

Analysis/Discussion:

The engineering estimate for the construction of the sewer serving Campus View Dr. is estimated to be \$965,000.00. Due to the variation in bid amounts being received across the country, we are including an additional 20% on top of the engineering estimate.

The 100 block will be performed as either a direct replacement, or as a cleaning and slip lining project. The Engineer's estimate is based around the more expensive direct replacement, due to the fact that we will not know if it can be successfully slip lined until we have the awarded Contractor on-site and ready to start work. If it can be successfully slip lined it will save between \$200,000.00 and \$300,000.00 on the overall project.

The 200 and 300 block will be a new sewer that is installed in the "front" of the homeowner's houses.

A rough timeline of the process is outlined below:

December 2025 - Construction Permit Application Submission

March 2026 - Construction Permit Issued

April 2026 - Bid Solicitation

May 2026 - Bid Award

May 2026 - Construction Start

September 2026 - Construction Complete

Fiscal Impact:

Expense \$1,158,000.00 from the "50-7400-7850 Capital Expense - Sewer Const" line item. This project has \$750,000.00 budgeted for construction in FY 25-26. Almost no expenses

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROBIN MCCLALLEN

SECOND WARD
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
DENNIS CLEMONS

FOURTH WARD
RHONDA O'DONOGHUE
STAN ANDERSON

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY

will be incurred in FY 25-26, due to the approval timeline and construction timeline. The \$750,000.00 will "roll-over" and have an additional \$408,000.00 added to its line item in next year's budget.

COW Recommendation:

Place "Campus View Drive - Sewer Construction" on the November 17th voting session in an amount not to exceed \$1,158,000.00.

Council Recommendation:

Approve "Campus View Drive - Sewer Construction" to install City owned and maintained sewer mains in the Campus View Dr. neighborhood in an amount not to exceed \$1,158,000.00, and to give the authority to the Mayor to accept and sign the lowest qualified bid received.

CITY COUNCIL

FIRST WARD

STEVE PARROTT

O'DONOGHUE

ROBIN McCLALLEN

SECOND WARD

SAM DOWNS

THIRD WARD

KEVIN BATEMAN

DENNIS CLEMONS

FOURTH WARD

RHONDA

STAN ANDERSON

City of Lincoln**Campus View Drive Sanitary Sewer****ENGINEERS' OPINION OF PROBABLE CONSTRUCTION COST (PRELIMINARY)****PREPARED BY CRAWFORD, MURPHY & TILLY, INC.****DATE: 10/31/2025**

Item	Unit	No. of Units	Unit Cost or Equip. Cost	Total Item Cost	Total Component Cost
100 - BLOCK					
DIVISION 2 - EXISTING CONDITIONS					
CLEAN & CCTV INSPECT EXISTING SEWER	LF	660	\$ 15	\$ 9,900	
REMOVE EXISTING 8" PIPE	LF	660	\$ 25	\$ 16,500	
REMOVE EXISTING SANITARY MANHOLE	EA	1	\$ 815	\$ 815	
REMOVE EXISTING SIDEWALK	SF	4260	\$ 4	\$ 17,040	
REMOVE DRIVEWAY PAVEMENT	SY	370	\$ 30	\$ 11,113	
REMOVE TREE - 18"	EA	2	\$ 750	\$ 1,500	
DIVISION 31 - EARTHWORK					
EXPLORATORY EXCAVATION	LS	1	\$ 2,500	\$ 2,500	
SEEDING	ACRE	0.5	\$ 4,000	\$ 2,000	
SILT FENCE	LF	125	\$ 4	\$ 500	
DIVISION 32 - EXTERIOR IMPROVEMENTS					
PCC SIDEWALK - 4"	SF	4,260	\$ 14	\$ 59,640	
DRIVEWAY REPLACEMENT	SY	370	\$ 130	\$ 48,158	
DIVISION 33 - UTILITIES					
TRENCH EXCAVATION	CY	680	\$ 12	\$ 8,160	
TRENCH SPOIL DISPOSAL	CY	405	\$ 16	\$ 6,480	
BEDDING, HAUNCHING, & INITIAL BACKFILL	CY	225	\$ 65	\$ 14,625	
FINAL BACKFILL	CY	275	\$ 10	\$ 2,750	
SELECT GRANULAR BACKFILL	CY	180	\$ 65	\$ 11,700	
8" SDR 35 SEWER PIPE	LF	760	\$ 138	\$ 104,880	
8"X8"X4" WYE DIP FITTING	EA	8	\$ 460	\$ 3,680	
4" SEWER LATERAL	LF	120	\$ 90	\$ 10,800	
TIE-IN TO EXISTING MANHOLE	EA	2	\$ 1,000	\$ 2,000	
4' DIAMETER SANITARY MANHOLE	EA	3	\$ 6,600	\$ 19,800	
100-BLOCK SUBTOTAL					\$ 355,000
CONTRACTOR OVERHEAD AND PROFIT (10%)					\$ 36,000
MOBILIZATION (2.5%)					\$ 9,000
BONDS AND INSURANCE (2.5%)					\$ 9,000
CONTINGENCY (20%)					\$ 71,000
100-BLOCK TOTAL					\$ 480,000
200 - BLOCK					
DIVISION 2 - EXISTING CONDITIONS					
REMOVE EXISTING SANITARY MANHOLE	EA	3	\$ 815	\$ 2,445	
REMOVE EXISTING SIDEWALK	SF	860	\$ 4	\$ 3,440	
REMOVE TREE - 36" OR LARGER	EA	21	\$ 2,000	\$ 42,000	
DIVISION 31 - EARTHWORK					
EXPLORATORY EXCAVATION	LS	2	\$ 2,500	\$ 5,000	
SEEDING	ACRE	0.5	\$ 4,000	\$ 2,000	
SILT FENCE	LF	125	\$ 4	\$ 500	

Item	Unit	No. of Units	Unit Cost or Equip. Cost	Total Item Cost	Total Component Cost
DIVISION 32 - EXTERIOR IMPROVEMENTS					
PCC SIDEWALK - 4"	SF	860	\$ 14	\$ 12,040	
DIVISION 33 - UTILITIES					
TRENCH EXCAVATION	CY	1,000	\$ 12	\$ 12,000	
TRENCH SPOIL DISPOSAL	CY	335	\$ 16	\$ 5,360	
BEDDING, HAUNCHING, & INITIAL BACKFILL	CY	335	\$ 65	\$ 21,775	
FINAL BACKFILL	CY	650	\$ 10	\$ 6,500	
8" SDR 35 SEWER PIPE	LF	1,100	\$ 138	\$ 151,800	
15" SDR 35 SEWER PIPE	LF	80	\$ 156	\$ 12,480	
8"X8"X4" WYE DIP FITTING	EA	14	\$ 460	\$ 6,440	
4" SEWER LATERAL	LF	210	\$ 90	\$ 18,900	
TIE-IN TO EXISTING MANHOLE	EA	4	\$ 1,000	\$ 4,000	
4' DIAMETER SANITARY MANHOLE	EA	8	\$ 6,600	\$ 52,800	
200-BLOCK SUBTOTAL					\$ 359,000
CONTRACTOR OVERHEAD AND PROFIT (10%)					\$ 36,000
MOBILIZATION (2.5%)					\$ 9,000
BONDS AND INSURANCE (2.5%)					\$ 9,000
CONTINGENCY (20%)					\$ 72,000
200-BLOCK TOTAL					\$ 485,000
TOTAL CONSTRUCTION COST					\$ 965,000



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865

COMMITTEE OF THE WHOLE MEETS SECOND AND FOURTH TUESDAY EACH MONTH
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

CITY OF LINCOLN 2026 HOLIDAYS

JANUARY 1 ST	THURSDAY	NEW YEARS DAY
JANUARY 19 TH	MONDAY	MARTIN LUTHER KING
FEBRUARY 12 TH	THURSDAY	LINCOLN'S BIRTHDAY
FEBRUARY 16 TH	MONDAY	PRESIDENT'S DAY
APRIL 3 RD	FRIDAY	GOOD FRIDAY
MAY 25 TH	MONDAY	MEMORIAL DAY
JUNE 19 TH	FRIDAY	JUNETEENTH
JULY 3 RD	FRIDAY	INDEPENDENCE DAY
SEPTEMBER 7 TH	MONDAY	LABOR DAY
OCTOBER 12 TH	MONDAY	COLUMBUS DAY
NOVEMBER 11 TH	WEDNESDAY	VETERAN'S DAY
NOVEMBER 26 TH	THURSDAY	THANKSGIVING
NOVEMBER 27 TH	FRIDAY	DAY AFTER THANKSGIVING
DECEMBER 25 TH	FRIDAY	CHRISTMAS DAY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

CITY OF LINCOLN SCHEDULED MEETING FOR 2026 CALENDAR YEAR

REGULAR CITY COUNCIL **MEETINGS @ 6:00 P.M.**

January 5, 2026
January 20, 2026 (19th Holiday)
February 2, 2026
February 17, 2026 (16th Holiday)
March 2, 2026
March 16, 2026
April 6, 2026
April 20, 2026
May 4, 2026
May 18, 2026
June 1, 2026
June 15, 2026
July 6, 2026
July 20, 2026
August 3, 2026
August 17, 2026
September 8, 2026 (7th Holiday)
September 21, 2026
October 5, 2026
October 19, 2026
November 2, 2026
November 16, 2026
December 7, 2026
December 21, 2026

COMMITTEE OF THE WHOLE **MEETINGS @ 6:00 P.M.**

January 13, 2026
January 27, 2026
February 10, 2026
February 24, 2026
March 10, 2026
March 24, 2026
April 14, 2026
April 28, 2026
May 12, 2026
May 26, 2026
June 9, 2026
June 23, 2026
July 14, 2026
July 28, 2026
August 11, 2026
August 25, 2026
September 15, 2026
September 29, 2026
October 13, 2026
October 27, 2026
November 10, 2026
November 24, 2026
December 15, 2026
December 29, 2026

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: November 12, 2025

RE: Approval of Lease to purchase New 2026 Dump Truck and Snowplow

Background

The Street Department would like to move forward with the lease to purchase a 2026 International dump truck and snowplow with salt spreader and prewet kit.

Analysis/Discussion

The truck chassis will be purchased from Rush Truck Centers of Springfield Illinois for \$111,538.97. This is through the State of Illinois Joint Purchase Contract B-41660 JPMC, Bid number 24-416CMS-Boss-B-41660. The upfit for the snow and ice control equipment will be purchased and installed by Koenig Body & Equipment of Peoria Illinois for \$118,706.00. I will work with Treasurer Conzo to secure the best option for financing.

Fiscal Impact

The total cost for the truck and equipment is \$230,244.97. The intent is to make a down payment of \$80,000.00, which was budgeted, then finance the difference of \$150,244.97, preferably for a term of three years.

COW Recommendation

Approve the down payment and the lease purchase of a the 2026 International Dump Truck and Snow and Ice Control equipment



HV507 SFA

Sales Proposal For:
Lincoln, City Of

Presented By:
RUSH TRUCK CENTERS

Prepared For:
Lincoln, City Of
Walt Landers
700 Broadway St.
Lincoln, IL 62656-2856
(217)732 - 4655
Reference ID: N/A

Presented By:
RUSH TRUCK CENTERS
George R Indermark
3441 Gatlin Road
Springfield IL 62707 -
(217)718-2220

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2026 HV507 SFA (HV507)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow with spreader
MISSION:	Requested GVWR: 39000. Calc. GVWR: 41360. Calc. GCWR: 80000 Calc. Start / Grade Ability: 33.15% / 3.51% @ 55 MPH Calc. Geared Speed: 67.4 MPH
DIMENSION:	Wheelbase: 177.00, CA: 102.00, Axle to Frame: 53.00
ENGINE, DIESEL:	{Cummins L9 330} EPA 2024, 330HP @ 2200 RPM, 1000 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity
AXLE, REAR, SINGLE:	{Dana Spicer S26-190D} Single Reduction, 26,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends Gear Ratio: 6.14
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(4) 11R22.5 Load Range G HDL2 DL ECO PLUS (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
PAINT:	Cab schematic 100WK Location 1: 2303, Red (Std) Chassis schematic N/A

Code	Description
HV50700	Base Chassis, Model HV507 SFA with 177.00 Wheelbase, 102.00 CA, and 53.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1ANA	AXLE CONFIGURATION 4x2
	<u>Notes</u> : Pricing may change if axle configuration is changed.
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty
1MEJ	FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARZ	AXLE, FRONT NON-DRIVING {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity
3708	SHOCK ABSORBERS, FRONT
3770	SPRINGS, FRONT AUXILIARY Rubber
3ACR	SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 18,000-lb Capacity, Less Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck
	<u>Notes</u> : When electronic stability control is ordered with trailer connections on a 4x2 truck, please check the operator manual for trailer weight restrictions.
4722	DRAIN VALVE {Bendix DV-2} Automatic, with Heater, for Air Tank
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VGN	AIR TANK Painted Aluminum, with Straight Thread O-Ring Ports

Code	Description
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4VKK	AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4XCY	BRAKES, REAR {Meritor 16.5X7 Q-PLUS HD} Air S-Cam Type, Cast Spider, Heavy Duty Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 26,000-lb Capacity per Axle
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity
5710	STEERING COLUMN Tilting and Telescoping
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PTB	STEERING GEAR (2) {Sheppard M100/M80} Dual Power
6DGC	DRIVELINE SYSTEM {Dana Spicer} SPL170, for 4x2/6x2
7BEV	AFTERTREATMENT COVER Steel, Black
7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7WAZ	TAIL PIPE (1) Turnback Type
7WDM	EXHAUST HEIGHT 10'
7WDN	MUFFLER/TAIL PIPE GUARD (1) Aluminum
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
	<u>Includes</u>
	: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
	: HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
	: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
	: STARTER SWITCH Electric, Key Operated
	: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
	: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
	: WIRING, CHASSIS Color Coded and Continuously Numbered
8GXE	ALTERNATOR {Leece-Neville AVI160P2012} Brush Type, 12 Volt, 190 Amp Capacity, Pad Mount, with Remote Sense
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket
8MSG	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud
8RMV	SPEAKERS (2) 6.5" Dual Cone Mounted in Doors
8RPP	ANTENNA Shark Fin, Roof Mounted

<u>Code</u>	<u>Description</u>
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8THB	BACK-UP ALARM Electric, 102 dBA
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8TKK	TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch
8TNR	BATTERY CABLES with 36" of Extra Length Coiled and Strapped Near Battery Box
8VAY	HORN, ELECTRIC Disc Style
8VUJ	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab
8WBW	JUMP START STUD 12V, Remote Mounted
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON WWIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHD	BATTERY DISCONNECT SWITCH 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Cab Mounted
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8XNY	HEADLIGHTS Halogen
8XPK	POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) with USB-A Port and USB-C Port, Located in the Instrument Panel
9585	FENDER EXTENSIONS Rubber
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9HAN	INSULATION, UNDER HOOD for Sound Abatement
9HBM	GRILLE Stationary, Chrome
9HBN	INSULATION, SPLASH PANELS for Sound Abatement
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100
	<u>Includes</u>
	: PAINT SCHEMATIC ID LETTERS "WK"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

Code	Description
10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360
10BAE	LABEL, DEF "DEF ONLY"
10SLV	PROMOTIONAL PACKAGE Government Silver Package
10UAV	VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA/MA /OR/NJ/NY/WA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle.
	<u>Notes</u> : CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines
	<u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12EYX	ENGINE, DIESEL {Cummins L9 330} EPA 2024, 330HP @ 2200 RPM, 1000 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed
	<u>Includes</u> : FAN Nylon
12UWY	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler
	<u>Includes</u> : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber
12VAL	AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control
12VKC	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2025
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control
12WBR	FAN OVERRIDE Manual; with Electric Switch on Instrument Panel, (Fan On with Switch On)
12WVG	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty
13BCS	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WAW	OIL COOLER, TRANSMISSION {Modine} Water to Oil Type

Code	Description
13WDZ	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WGH	TRANSMISSION DIPSTICK Relocated to Right Side of Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13XAM	PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission
14AHL	AXLE, REAR, SINGLE {Dana Spicer S26-190D} Single Reduction, 26,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends . Gear Ratio: 6.14
14SAL	SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
14WAP	SHOCK ABSORBERS, REAR (2)
15924	FUEL TANK STRAPS Bright Finish Stainless Steel
15DYP	DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine
15SWE	FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab
16030	CAB Conventional, Day Cab
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer
	<u>Includes</u>
	: GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for
	: GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure
	: WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)
16GHU	GRAB HANDLE, CAB INTERIOR (2) Safety Yellow
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16KZW	SEAT, DRIVER {National 2000 195} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 8" Adjuster, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, 6-23 Degree Angle Back Adjust
16PJW	SEAT, TWO-MAN PASSENGER {National} Mid Back, Fixed Back, Vinyl, with Under Seat Storage
16SEE	GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar

Code	Description
16SJW	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Sides, Black, Heated, 7.5" Sq.
16SNP	MIRRORS (2) C-Loop, Power Adjust, Heated, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width
	<u>Notes</u> : Mirror Dimensions are Rounded to the Nearest 0.5"
16VCC	SEAT BELT All Orange; 1 to 3
16VKB	CAB INTERIOR TRIM Classic, for Day Cab
	<u>Includes</u> : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted : SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap
16VLV	MONITOR, TIRE PRESSURE Omit
16VSL	WINDSHIELD Heated, Single Piece
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WSK	CAB REAR SUSPENSION Air Bag Type
16XCK	WINDOW, MANUAL (2) and Manual Door Locks, Left and Right Doors
16XCW	CAB, INTERIOR TRIM, CLOSEOUT Under IP, Driver Side
16XJN	INSTRUMENT PANEL Flat Panel
16XWJ	WINDSHIELD WIPER BLADES Winter Type
16XXC	COWL TRAY LID
16ZJA	ACCESS, CAB Aluminum, Self-Cleaning, Open and Serrated Design, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab, Extended Cab or Sleeper Cab
27DUR	WHEELS, FRONT {Accuride 41730} DISC; 22.5x9.00 Rims, Standard Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DWR	WHEELS, REAR {Accuride 43644} DUAL DISC; 22.5x8.25 Rims, Standard Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total; Includes 1 Switch Pack with Latched Switches
7372135425	(4) TIRE, REAR 11R22.5 Load Range G HDL2 DL ECO PLUS (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
7792545437	(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position

Services Section:

40128	WARRANTY Standard for HV507/HV509, HV50B, HV607/HV609 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
	Government Tariff
	Pack
	MSC Delivery Expenses.

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$161,411.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$161,411.00
Total Goods Purchased:		\$5,200.00
Freight	\$3,100.00	
Total Freight:		\$3,100.00
Total Factory List Price Including Freight:		\$169,711.00
Less Customer Allowance:		(\$58,172.03)
Total Vehicle Price:		\$111,538.97
Total Sale Price:		\$111,538.97
Total Per Vehicle Sales Price:		\$111,538.97
Net Sales Price:		\$111,538.97

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

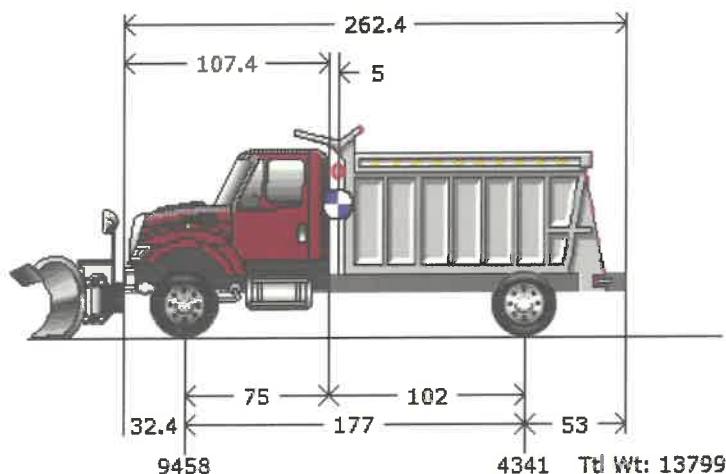
The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

State Contract: B-41660 JPMC Joint Purchase
Bid Number: 24-416CMS-BOSS-B-41660

Weight Summary
2026 HV507 SFA (HV507)

October 13, 2025



Graphics are provided as visual aids only and are not intended to represent the actual scale, shape, or color of the truck or its components. All weights are represented in lbs.

Truck			Body/Trailer			Chassis/Empty Weights	
Bumper to Axle	(BA)	32.4	Body Length	(BL)	144	Tractor Front Axle:	8,173
Wheelbase	(WB)	177.00				Tractor Rear Axle:	4,625
Axle to Frame	(AF)	53.00					
Axle to Back Cab	(ABC)	75					
Cab to Axle	(CA)	102					
Usable CA		102					
CA Reduction Adjustment		0.00					
Fuel-Diesel(Gals)		0					
DEF(Gals)		0					

Before the Cab			Cab			Payloads			Body			After the Body		
#	Weight	CG	#	Weight	CG	#	Weight	CG	#	Weight	CG	#	Weight	CG
									1	0	0			

Loads	
Payload Weight:	0
Driver:	0
Fuel-Diesel(Lbs):	0
DEF(Lbs):	0
Snow Plow:	1,000

Weight Distribution	
Total Front Axle:	9,458
Total Rear Axle:	4,341
Total Weight:	13,799

Weights and clearances in this proposal are estimates only. Navistar, Inc. is not liable for any consequences resulting from any differences between the estimated weights and clearances and the actual manufactured weights and clearances.

Weight Distribution

All weights are represented in lbs.

	Truck		
	Front	Rear	Total
<u>Chassis Weight</u>			
Chassis Weight:	8,173	4,625	12,798
Fuel:	0	0	0
DEF:	0	0	0
Empty Body:	0	1	1
(Curb Weight):	8,173	4,626	12,799

Loads

Payloads:	0	0	0
Driver:	0	0	0

Accessories

Snow Plow:	1,285	-285	1,000
Axle Totals (Gross Weight):	9,458	4,341	13,799

Weight Ratings

	Truck	
	Front	Rear
Axle(axle capacity)	18,000	26,000
Tire(tire capacity)	20,000	24,700
Suspension(suspension capacity)	18,000	31,000
Spring:	0	

Fed Bridge Law (axle spread): 20,000 20,000

Wheel Combination	Load	Limit
1 - 2	13,799	44,000

Federal Total Vehicle Weight Limit: 80,000

Maximum Gross Vehicle Weight Rating (GVWR) 41,360 - Gross Vehicle Weight(GVW) 13,799 = 27,561 Reserves

Weight Summary

* Distributed weights are within capacity limits

EQUIPMENT, INC.

2428 Farmington Road, Peoria, IL 61604
Ph.: (309) 673-7435 or (800) 767-7406
Fax: (309) 673-6836



updated



QUOTE	[X]
ESTIMATE	[]
ORDER	[]

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

33K	???	102" CA	3000 ALLISON
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TRUCK QUANTITY	WHEELBASE	COLOR DESCRIPTION	CAB TO AXLE	TRANSMISSION NET PRICE
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1 HENDERSON 12' MARK "E" DUMP BODY "201 STAINLESS STEEL":

- FLAT BOTTOM DESIGN

- CONTINUOUS WELDED SEAMS AND REINFORCEMENTS

- 9 TO 12 CUBIC YARDS

- 60" HEAD, 36" SIDES, 44" GATE

- STRUCTURAL 8" I-BEAM LONG BEAMS, CARBON STEEL / WELDED 100%

- 1/4" AR-400 FLOOR WITH RADIUS TO SIDE WALLS

- 7 GA. 201S.S. STEEL TAILGATE AND 7 GA. 201 STAINLESS STEEL

SIDES/HEAD/GATE

- 6-PANEL GATE AND STAINLESS STEEL DOUBLE-ACTING GATE CHAINS

- 6" DEEP SIDE TOP RAIL, V-CRIMPED SIDES

- 12" REAR CORNER POST

- STD BULKHEAD AND REINFORCEMENT

- 8" STEEL REAR BODY APRON

- AIR TAILGATE LOCK/RELEASE

- SIDEBORD POCKETS – FRONT AND REAR

- BOXED LOWER SIDE RAILS

- 12" DEEP DOGHOUSE, FRONT TO REAR

- 10 GA. STAINLESS STEEL CABSHIELD AND 7 GA. SIDE GUSSETS

WITH BOX TOP RAIL FOR SIX LIGHTS

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

EQUIPMENT, INC.

Fax: (309) 673-6836



updated



QUOTE	[X]
ESTIMATE	[]
ORDER	[]

FAX:

3000 ALLISON

TRUCK QUANTITY	WHEELBASE	COLOR	CAB TO AXLE	TRANSMISSION	NET PRICE
1	HENDERSON TRUNNION HOIST CS SERIES "DOUBLE-ACTING":				
	- LOW PROFILE CRADLE WITH BODY GUIDES				
	- GREASABLE STEEL HINGE PINS, 2" DIAMETER C.R.R.				
	- EXTRA HEAVY-DUTY HINGE ANGLE, 6" X 8" X 1/2", RAIL RECESSED AND				
	APPROXIMATELY 9" O.H.				
	- HOIST CYLINDER HAS NITRIDE STAGES AND BEARING PIVOTS				
	- GREASELESS COMPOSITE CYLINDER BEARINGS				
	- OSCILLATING TRUNNION COLLAR				
	- LOW PROFILE BODY MOUNTING, 8" TOP OF CHASSIS TO BODY FLOOR				
	- BODY PROPS, ONE EACH SIDE ON CRADLE				
	- 18.6 TON CAPACITY HOIST				
1	BOTTOM OF BODY, HOIST, PLOW HITCH AND CHASSIS COMPONENTS				
	PAINTED BLACK AND BODY SHELL LEFT IN NATURAL FINISH				
1	SAFETY/ACCESSORIES EQUIPMENT:				
	- 2" NON-SLIP RAIL EACH BODY SIDE				
	- RED/SILVER REFLECTIVE TAPE ON BODY SIDES, TAILGATE AND SPREADER				
	- F.M.V.S.S. 108 LIGHTS/REFLECTORS				
	- ECCO BACK-UP ALARM, AND JUNCTION BOX IN VALVE LOCKER				

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

KOENIG BODY AND EQUIPMENT, INC.

www.koenigbody.com

2428 Farmington Road, Peoria, IL 61604
Ph.: (309) 673-7435 or (800) 767-7406
Fax: (309) 673-6836



You name it.... We can build it!



ASE Certified
Technicians

QUOTE ☒ [X]
ESTIMATE ☐ []
ORDER ☐ []

updated

TO: CITY OF LINCOLN
ADDRESS:
CITY: LINCOLN, IL

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

ATTN: WALT

TRUCK QUANTITY	WHEELBASE	COLOR DESCRIPTION	CAB TO AXLE	TRANSMISSION NET PRICE
33K		???	102" CA	3000 ALLISON

	CONTINUED:		
	- FRONT/AFT REAR MUD FLAPS (AFT FLAPS CHASSIS MOUNTED)		
	- CORNER POST L.E.D STOP-TAIL-TURN LAMPS AND CABSHIELD REARWARD		
	- CORNER POST L.E.D STROBES AND CAB SHIELD REARWARD		
	- CHASSIS I.D. (3-LIGHT) LIGHT BRACKET BELOW HINGE ANGLE		
	- ALL BODY LIGHTS RUBBER GROMMET MOUNTS AND PLUG CONNECTED		
	- ALL EXTERIOR CONNECTIONS SHRINK WRAPPED		
	- LEFT HAND FRONT FOLD DOWN LADDER W/ INSIDE STEPS		
	- #LED HI/LO PLOW LIGHTS ON ALUMINUM TILT HOOD BRACKETS		
	- ALUMINUM AND STAINLESS STEEL CAB BAR MOUNTED TO CAB		
	MOUNTING LIGHT BRACKETS		
	- WIRING ROUTED THRU PROTECTIVE CONDUIT/RUBBER GROMMETS		
	- PLUG CONNECTIONS WITH DIELECTRIC GREASE		
	- O.E.M. DASH SWITCHES – UTILIZE FACTORY PLOW LIGHT SWITCH		
	1) PTO		
	2) PLOW LIGHTS ON/OFF (CHASSIS PLOW CANCELLATION SWITCH)		
	3) LED BAR LIGHT		
	4) SPREADER LIGHTS		
	5) ALL STROBES		
	6) OPEN		

PAGE 3

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

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updated



QUOTE	[X]
ESTIMATE	[]
ORDER	[]

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

???

3000 ALLISON

TRUCK
QUANTITY

WHEELBASE

COLOR

CAB TO AXLE

TRANSMISSION

NET PRICE

CONTINUED

- ADJ. LED SPREADER WORK LIGHTS EACH SIDE /// ??? MOUNTED

- X-WIDE LED FLOOD LIGHT BAR BETWEEN STROBES

- MOUNT OEM TAIL LIGHTS ON SIDE OF TRUCK FRAME

- INSTALL REAR VISION CAMERA SYSTEM / HIGH MOUNT CORNER POST

- LED STROBE BARS ON EACH END OF CAB BAR

- SHOVEL BRACKETS DRIVERS SIDE

- 45DEG.STROBE LIGHTS IN CABSHIELD

1 KBE DESIGNED LOAD SENSE:

PTO DRIVE CENTRAL HYDRAULIC SYSTEM:

- TXV 92 - 5.6 LOAD SENSE PUMP

- AIR CONTROL SYTEM FOR BODY AND PLOW

- HOT SHIFT PTO DIN SHAFT

- STAINLESS STEEL HYD. TANK / STAINLESS STEEL VALVE LOCKER

- PROPORTIONAL VALVE SYSTEM

- ELECTRONIC SPREADER VALVE / SEE BELOW

- ALL CONTROLS MOUNTED IN CONSOLE

- ALL HOSES AND FITTINGS TO SPEC

- CINCINNATI DESIGN SPREADER HOSES W/ QC & DUST COVERS

- TOP TANK MOUNT OIL FILTER WITH GAUGE, 10 MICRON ELEMENT

EQUIPMENT, INC.

2428 Farmington Road, Peoria, IL 61604
Ph.: (309) 673-7435 or (800) 767-7406
Fax: (309) 673-6836



updated

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

33K	???	102" CA	3000 ALLISON
TRUCK	WHEELBASE	COLOR	CAB TO AXLE
QUANTITY	DESCRIPTION	TRANSMISSION	NET PRICE

PAGE 5

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

KOENIG BODY AND EQUIPMENT, INC.

www.koenigbody.com

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You name it.... We can build it!



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Technicians

QUOTE ☒
ESTIMATE ☐
ORDER ☐

updated

TO: CITY OF LINCOLN
ADDRESS:
CITY: LINCOLN, IL

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

ATTN: WALT

TRUCK QUANTITY	WHEELBASE	COLOR	CAB TO AXLE	TRANSMISSION	NET PRICE
33K		???	102" CA	3000 ALLISON	

1	HENDERSON 9" TGS 201 STAINLESS STEEL SALT SPREADER:		
	- 201 STAINLESS STEEL QUICK MOUNT HARDWARE WITH VERTICAL LIFT		
	PINS EACH SIDE/TENSION STRAPS		
	- GATE CLOSURE PANELS, MINN. DOT DESIGN		
	- HOSES AND BRASS QUICK COUPLERS		
	- S.S. BERM CHUTE		
1	HENDERSON RSP "J" DESIGNED MOLDBOARD:		
	- 42" X 11' MOLDBOARD OF "ORANGE" 3/8" POLY J-DESIGN		
	- CARBIDE CUTTING EDGES WITH COVER BLADE		
	- WRAP AROUND CURB GUARDS BOTH SIDES		
	- CUTTING EDGE TRIP / 3/4" SQ. TRIP SPRINGS		
	- 3" X 16" POWER-ANGLE CYLINDERS / OUTBOARD CYL. DESIGN		
	- CUSHION VALVE AND JUMP HOSES WITH BRASS QUICK COUPLERS		
	- R.H. MAILBOX CUT OUT & L.H. MAILBOX CUT OUT		
	- 12" POLY DEFLECTOR / 36" ORANGE BLADE GUIDES / PARKING STAND		
	- MOLDBOARD FRAME & DRIVE FRAME PAINTED BLACK		

PAGE 6

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

EQUIPMENT, INC.

Fax: (309) 673-6836



updated



**ASE Certified
Technicians**

QUOTE	[X]
ESTIMATE	[]
ORDER	[]

TO: CITY OF LINCOLN
ADDRESS:
CITY: LINCOLN, IL

DATE: 10/21/2025
PHONE: 217-519-3619
FAX:

ATTN: WALT

33K

???

102" CA

3000 ALLISON

TRUCK QUANTITY	WHEELBASE	COLOR DESCRIPTION	CAB TO AXLE	TRANSMISSION	NET PRICE
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[illegible]

KOENIG BODY AND EQUIPMENT, INC.

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You name it... We can build it!



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Technicians

QUOTE [X]
ESTIMATE []
ORDER []

REF: DOWNERS GROVE

TO: CENTRAL ILLINOIS TRUCKS
ADDRESS: 200 WEST NORTHTOWN ROAD
CITY: NORMAL, IL 61761-1060

DATE: 08/29/2025
PHONE: 452-8392
FAX: 452-7075

ATTN: TIM VOS / BRYAN BURTON

TRUCK QUANTITY	WHEELBASE	COLOR DESCRIPTION	CAB TO AXLE	TRANSMISSION NET PRICE
33K		???	102" CA	3000 ALLISON

	QUOTE IS BASED ON THE FOLLOWING TRUCK CRITERIA BEING SUPPLIED				
	TO KOENIG BODY:				
	- FULL WIDTH FRONT BUMPER				
	- INTEGRAL FRONT FRAME EXTENSION, MINIMUM 18" LENGTH				
	- DRIVER SEAT/SINGLE COMPANION SEAT CAB				
	- STATIONARY GRILL				
	- BODY BUILDERS WIRING HARNESS AT REAR OF CHASSIS				
	- AUTO TRANS. WITH DRIVE GEAR FOR PTO & RIGHT HAND DIPSTICK				
	- 6- BODY BUILDERS DASH SWITCHES WIRED HOT FROM FACTORY				
	- DASH PLOW LIGHT SWITCH WITH HARNESS TO FRONT GRILL AND O.E.M. DIMMER SWITCH CONTROL USE				
	- CLEAN OUTSIDE FRAME RAILS FROM BACK OF CAB TO FRONT SIDE				
	REAR SPRING HANGERS DRIVERS SIDE				
	- ALUMINUM ROOF MUST HAVE FACTORY INSTALLED LIGHT BAR BRKTS.				

PAGE 8

SALESMAN SIGNED: _____ CUSTOMER SIGNED: _____

EQUIPMENT, INC.

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Ph.: (309) 673-7435 or (800) 767-7406
Fax: (309) 673-6836



QUOTE	[X]
ESTIMATE	[]
ORDER	[]

TO: CENTRAL ILLINOIS TRUCKS
ADDRESS: 200 WEST NORTHTOWN ROAD
CITY: NORMAL, IL 61761-1060

DATE: 08/29/2025
PHONE: 452-8392
FAX: 452-7075

33K	???	102" CA	3000 ALLISON
TRUCK	WHEELBASE	COLOR	CAB TO AXLE
QUANTITY	DESCRIPTION		TRANSMISSION
			NET PRICE

[illegible]

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE
MATTHEW COMSTOCK

To: City of Lincoln Mayor, Tracy Welch & City of Lincoln Council Members
From: Chief of Police, Joseph Meister
Meeting Date: November 12th, 2025

Re: Hiring to replace foreseen vacancy

Background

The Lincoln Police Department is currently fully staffed with the approved number of 28 sworn police officers. My desire is to remain at full staffing levels, without any interruption to the service we are able to provide our community. I recently received an official declaration of an employee's intent to retire. Before a police officer counts toward our official staffing number, they must be trained and approved to work independently. This is a process that takes time.

Analysis/Discussion

Depending on the prior training and certification of a police officer candidate, when hired, they are required to spend a great deal of time in school and field training. For a newly hired recruit, they have to attend the academy for 16 weeks, then field training for a minimum of 12 weeks before achieving "solo patrol" status. This is when they are counted as a person capable of operating efficiently, without direct and immediate supervision at all times. This means from the date of hire to the day any given newly hired employee is prepared to work on their own can be up to 9 months.

Historically, the Lincoln Police Department has only hired new police officers once a vacancy existed. To explain in detail, if an officer retired or changed careers, once he or she leaves the Department, they were not replaced until after the City is no longer required pay their salary. Fiscally, this makes sense, in order to ensure there is enough funding to pay the salaries without making any budget amendments. Operationally, this situation can cause a disruption in the Department's ability to provide the best service to the community. When a patrol shift is even one person short of fully staffed, it creates a danger that we are unable to ensure our minimum staffing level is maintained in the event of a call off or special circumstance.

In order to remedy this problem, I propose that the City adopts a new policy for replacing police officers. Although our approved number of sworn personnel is currently 28, I request that the Council approve the hiring of a new police officer, once a foreseen vacancy is known, to reduce any interruption in service. This can be done by a simple vote, using the Mayor and Council's authority as described in City Code 6-1-1, to appoint the number of policemen they find necessary.

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE
MATTHEW COMSTOCK

Fiscal Impact

Although the City will be required to pay the salary of a newly appointed police officer, while still paying the salary of the officer who intends to leave our employment for a short time, we will not be responsible to pay the costs of overtime payments that occur when the Department is short staffed. There is no way to accurately measure this fiscal impact, due to the fact that it is entirely based on ever changing circumstances. What the past 5 years of short staffing has indicated to me, is that having one extra, newly hired employee with a lower salary, for a short time, is much more affordable than paying a senior employee's overtime rate while waiting for a replacement officer to be trained.

COW Recommendation

Place on Council's November 17th, 2025 Voting Agenda to approve the hiring of a police officer to fill a foreseen vacancy before it occurs.

Sincerely & Respectfully,

Chief of Police, Joe Meister #85
Lincoln, Illinois Police Department

ORDINANCE NO.
AN ORDINANCE CREATING 3-27
OF THE LINCOLN CITY CODE

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2025,
WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN provides within Article III of the City Code regulations to certain types of businesses; and

WHEREAS, the CITY COUNCIL of the CITY OF LINCOLN acknowledges that there has been a rise in massage parlors opening in Central Illinois that are more akin to prostitution than their namesake; and

WHEREAS, the CITY OF LINCOLN believes it is in the best interest of the Citizens of Lincoln that these places be licensed and inspected by the City of Lincoln to ensure these respective massage parlors stay within their intended use;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That Title 3 Chapter 27 of the Lincoln City Code is hereby created to regulate massage establishments. (See Exhibit A).
2. Effective Date. That this Ordinance is effective 90 days upon passage.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Clemons	_____	Alderman Bateman	_____
Alderwoman O'Donoghue	_____	Alderman Anderson	_____
Alderman Downs	_____		

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2025.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

EXHIBIT A

3-27 MASSAGE ESTABLISHMENTS

3-27-1 Definitions.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

Advertise or advertising material. The issuance of any card, sign, or device to any person; the causing, permitting, or allowing of any sign or marking on or in any building, vehicle, or other structure; or any printed, audio, or video material published in or broadcast by any newspaper, magazine, television, radio, internet, internet streaming device, blog, chat room, website, or social media.

Applicant. Any person that applies for a massage establishment license.

Bodywork or bodywork services. Any method of applying pressure on or friction against, or stroking, kneading, rubbing, tapping, pounding, vibrating, touching or stimulating, the external parts of the body, by another individual, with the hands, any body part, or with the aid of any mechanical or electrical apparatus or appliances, with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powders, creams, lotions, ointments or similar preparations, for compensation. The definition of bodywork or bodywork services for the purposes of this article is intentionally not the same and is broader than the definition of massage in this article, and is intended to cover massage, bodywork services provided by bodywork practitioners, and other similar services that fit the general definition, regardless of what the services or the person providing the services is called, unless expressly excluded by this article.

Bodywork practitioner or bodywork provider. Any person who provides bodywork services, including massage therapists.

Employee. Any and all persons other than massage therapists, who render any service to the licensee, who receive compensation directly from the licensee, and who have no physical contact with customers and clients.

Health officer. Health officer shall mean the director of the Health Department of Logan County or his/her authorized representative.

Licensee. An applicant who has received a license from the city to operate a massage establishment.

Massage. Massage for the purposes of this article is intended to cover massage and bodywork services provided by massage therapists, bodywork practitioners, and other similar services that fit the definition, regardless of what the services or the person providing the services is called, unless expressly excluded by this article.

Massage establishment. Except as otherwise provided in this article, any establishment having a fixed place of business within the city that advertises or offers massage services, or where any person for any consideration whatsoever, engages in the practice of massage, or carries on, or permits to be engaged or carried on any massage services as defined in this article.

Massage, massage services, or massage therapy. Any system of structured palpitation or movement of the soft tissue of the body, including, but not limited to, techniques such as effleurage or stroking and gliding, petrissage or kneading, tapotement or percussion, tapping, pounding, friction, vibration, compression, touching, stimulating, and stretching the external parts of the body with or without the aid of lubricants, rubbing alcohol, liniments, antiseptics, oils, powder, creams, lotions, ointments, salt or herbal preparations, hydromassage, thermal massage, a massage device that mimics or enhances the actions typically performed by human hands, or any other similar preparations commonly used in this practice.

Massage therapist. Any person who, for any consideration whatsoever, engages in the practice of massage as defined in this article, and who holds a valid license from the Illinois Department of Finance and Professional Regulation, or possesses written documentation of exemption from licensing or certification under the Illinois Massage Licensing Act (225 ILCS 57/1 et seq.) to perform massage services. For the purposes of this article, "massage therapist" shall include practitioners of Asian bodywork approaches and other similar practitioners exempt from licensing under the Illinois Massage Licensing Act (225 ILCS 57/25).

Person. Any individual, partnership, firm, association, limited liability company, joint venture, joint stock company, corporation or combination thereof in whatever form or character.

Sexual or genital area. The male or female genitals, pubic area, buttocks, anus or perineum of any person, or the vulva or breasts of a female.

3-27-2 License required.

It shall be unlawful for any person to advertise, offer, engage in, conduct or carry on, or to permit to be advertised, offered, engaged in, conducted or carried on, in or upon any premises in the city, the operation of a massage establishment as herein defined, without first having obtained a license from the city pursuant to the provisions of this article, with the exception of the following:

- A. Hospitals, nursing homes, medical facilities, or offices at which physicians, surgeons, chiropractors, osteopaths, podiatrists, naprapaths, occupational therapists, physical therapists, or other health care workers duly licensed by the State of Illinois to provide, on an ongoing basis, professional health services to individuals including, but not limited to, services permitted by the Illinois Occupational Therapy Practices Act (335 ILCS 75/1 et seq.), the Illinois Physical Therapy Act (225 ILCS 90/1 et seq.), or the Illinois Naprapathic Practices Act (225 ILCS 63/1 et seq.)
- B. Athletic trainers for any athletic program of a private or public school, college, or any athletic team regularly organized or engaging in competition;
- C. Barbers, estheticians, and cosmetologists who are duly licensed by the State of Illinois, and who only provide massage services of the neck, back, face, scalp, hair, hands, and feet of a patron who is fully clothed;
- D. Any school or educational institution licensed to do business as a school or educational institution in the State of Illinois, or any school recognized by or approved by or affiliated with the American Massage Therapy Association, the National Certification Board for Therapeutic Massage and Bodywork, or the Federation of State Massage Therapy Boards, and which has for its purpose or offers courses in the teaching of the theory, method, profession, or work of bodywork or massage, including clinical externships, practicums or community services
- E. Home-based massage services provided by a person who is duly licensed by the State of Illinois, provided that such person is otherwise in compliance with the city code pertaining to home occupations; and
- F. Massage services offered or conducted by a licensed massage establishment and which are performed at a location other than a massage establishment, provided that such massage services are performed in accordance with this article.

3-27-3 Filing of application and fee provision.

- A. Every applicant for a license to maintain, operate, or conduct a massage establishment shall file an application with the city clerk as provided herein and pay a non-refundable fee of \$25. The application shall be in the form provided by the city clerk or his/her designee.
- B. The city clerk shall, within five days of the receipt of an application for a massage establishment license, forward copies of such application to the chief of police and the Fire Chief for investigation. The police department and the fire department, may, within 30 days of the receipt of a copy of the application, inspect the premises proposed to be operated as a massage establishment and make written recommendations concerning compliance with the codes, laws,

regulations, and ordinances that each respective department administers. The mayor shall thereafter review the application and make the final determination whether to grant or deny the application for a license under this article, and shall also provide a copy of the recommendation to the city clerk.

- C. The mayor shall determine whether to grant, deny or hold an application for further investigation, and the city clerk shall notify the applicant that his or her application is granted, denied, or held for further investigation by the mayor. Upon the conclusion of such additional investigation, if necessary, the mayor shall determine whether to grant or deny, and the city clerk shall advise the applicant in writing whether the application is granted or denied by the mayor.

3-27-4 Application for massage establishment.

- A. The application for a license to operate a massage establishment shall set forth the exact nature of the massage services to be administered, and the proposed place of business and facilities therefor.
- B. The application for a license shall contain the following information:
 - 1. The applicants name, current, address, telephone number, and date of birth.
 - 2. The name, address, and date of birth of all employees, massage therapists, managers, and persons with supervisory authority that have been or intended to be employed by the applicant or provide massage services.
 - 3. Whether the applicant has had any license denied, revoked or suspended in the City of Lincoln, State of Illinois, or any other state or municipality for a massage establishment, and the reasons therefor.
 - 4. Whether the applicant, or any employee, massage therapist, manager, or person with supervisory authority has had any criminal or municipal ordinance violation convictions, forfeiture of bond, and pleadings of nolo contendere on all charges, except minor traffic violations, within the last five years.
 - 5. Authorization for the chief of police or his designee to conduct a background check and take fingerprints on the applicant, and any manager or person with supervisory authority.
 - 6. A copy of the State of Illinois issued massage license for each massage therapist that has been or is intended to be employed by the applicant to provide massage services, or a copy of the certification or other written

documentation or proof of exemption for licensing as required by the Massage Licensing Act (225 ILCS 57/25).

7. A drawing or floor plan of the premises designating each room by its purpose or the activity that will take place in each room.
8. If the premises is leased:
 - a. A copy of the lease, and any subleases, assignments or acceptances in effect at the time of application;
 - b. the name, address and telephone number of the legal owner of the premises;
 - c. If the legal owner is not an individual, the name, address and telephone number of a representative or agent authorized to act on behalf of the legal owner; and
 - d. If the premises is managed or supervised by someone other than the legal owner thereof, the name, address and telephone number of the person, business or entity who manages or supervises the premises.
9. If the applicant is a business:
 - a. The type of business or entity (i.e. sole proprietorship, corporation, limited liability company, partnership, etc.)
 - b. The name of the business or entity, and all assumed names under which the business or entity is conducted; and
 - c. The names, addresses, telephone numbers, and dates of birth of all persons with management and supervisory authority of the business or entity.
10. The information requested in divisions (b)(1), (3), (4) and (5) shall also include information for the following persons:
 - a. If the applicant is a sole proprietorship, the information sought to be provided shall be for the individual.
 - b. If the applicant is a partnership, the information sought to be provided shall be for each general and limited partner, for each individual who is a general partner of such general or limited partnership, and for each individual who owns more than 5% of such limited partnership.

- c. If the applicant is a joint venture, the information sought to be provided shall be for each joint venturer and each individual who owns more than 5% of such joint venture.
 - d. If the applicant is a corporation, the information sought to be provided shall be for each officer and director, and if the corporation's stock is publicly traded, each shareholder owning more than 5% of the outstanding stock in said corporation.
 - e. If the applicant is a limited liability company, the information sought to be provided shall be for each manager and member
- C. If a change in any information required under this section occurs at any time during a license period, the licensee shall file a written statement with the city clerk indicating the nature and effective date of the change. The change in information statement shall be filed no later than ten days after the change(s) take effect.

3-27-5 Issuance of license for massage establishment.

- A. Upon receipt of the mayor's determination as referred to in this article, the city clerk shall issue a license to maintain, operate or conduct a massage establishment, unless the mayor finds:
 - 1. That the operation of the massage establishment, as proposed by the applicant, would not comply with all applicable laws, including, but not limited to, the building, health, planning, housing, zoning, and fire codes of the City of Lincoln; or
 - 2. That the applicant and any other person who will be directly or indirectly engaged in the management and operation of a massage establishment has been convicted of or pled guilty to:
 - a. A Felony;
 - b. An offense involving sexual misconduct with children; or
 - c. Prostitution, soliciting for a prostitute, keeping a place of prostitution, pimping, or other similar offense opposed to decency and morality; or
 - 3. That the applicant has failed or refused to give information relevant to the investigation of the application: submitted false, misleading or incomplete information: or has refused to submit to or cooperate with any inspection required by this article; or

4. That the operation of the massage establishment, as proposed by the applicant, would violate the provisions of this article; or
 5. That the granting of the license would not be in the best interests of the city and the reason(s) therefore; or
- B. The mayor, at his/her discretion, may issue a license to any person convicted of or who has pled guilty to any felony, if the mayor finds that such conviction occurred at least five years prior to the date of application, the applicant has had no subsequent convictions, and the applicant has shown evidence of rehabilitation sufficient to warrant the public trust.
- C. Every massage establishment license issued pursuant to this article shall expire on May 1 of each year, unless sooner suspended or revoked in accordance with this article.

3-27-6 Facilities necessary.

- A. No massage establishment shall be issued a license, nor be operated, established or maintained within the city, unless said establishment complies with each of the following minimum requirements:
1. Construction of room used for toilets, tubs, steam baths and showers shall be made waterproof with approved waterproof materials and shall be installed in accordance with the building code of the City of Lincoln.
 2. All massage tables, bathtubs, shower stalls, steam or bath areas, lavatories, and floors shall have surfaces which may be readily disinfected.
 3. Adequate bathing, dressing, locker, and toilet facilities shall be provided for patrons to be served at any given time. In the event male and female patrons are to be served simultaneously, separate bathing, dressing, locker, toilet, and massage room facilities shall be provided. Separate toilet and lavatory facilities shall be maintained for personnel.
 4. The premises shall have adequate equipment for disinfecting and sterilizing non-disposable instruments and materials used in administering massages. Such non-disposable instruments and materials shall be disinfected after use on each patron.
 5. Closed cabinets shall be provided and used for the storage of clean linen, towels, and other materials used in connection with administering massages. All soiled linens, towels, and other materials shall be kept in properly covered containers or cabinets, which shall be kept separate from the clean storage areas.

6. Toilet facilities shall be provided within the massage establishment in convenient locations. When five or more employees and patrons of different sexes are on the premises at the same time, separate toilet facilities shall be provided. A single water closet per sex shall be provided for each 20 or more employees or patrons of that sex on the premises at any one time. Urinals may be substituted for water closets after one water closet has been provided. Toilet facilities shall be designated as to the sex accommodated therein.
7. Lavatories or washbasins shall provide both hot and cold running water and shall be installed in the toilet room. Lavatories or washbasins shall be provided with a soap dispenser and sanitary towels
8. The premises shall be equipped with a service sink for custodial service.

3-27-7 Operating requirements.

- A. Every portion of the massage establishment, including appliances and apparatus, shall be kept clean and operated in a sanitary condition.
- B. Price rates for all services shall be prominently posted in the reception area in a location available to all patrons and prospective customers or provided to all patrons and prospective customers as a written price list.
- C. All employees, managers, persons with supervisory authority, massage therapists, agents, and independent contractors shall wear clean, non-transparent outer garments, which cover the sexual and genital areas while on the licensed premises. Employees, massage therapists, agents, and independent contractors shall not disrobe, or offer or agree to disrobe, either wholly or partially while in the presence of any patron receiving massage services. A separate dressing room for each sex must be available on the premises with individual lockers for each employee and massage therapist. Doors to such dressing rooms shall open inward and shall be self-closing.
- D. All massage establishments shall maintain clean, laundered sheets and towels in sufficient quantity, and shall be laundered after each use thereof and stored in a sanitary manner.
- E. The sexual or genital area of patrons must be covered by towels, cloths, or undergarments when in the presence of an employee, manager, person with supervisory authority, massage therapist, agent, or independent contractor.
- F. It shall be unlawful for any employee, manager, person with supervisory authority, massage therapist, agent, or independent contractor, to place his or her hand upon, to touch with any part of his or her body, to fondle in any manner, or to massage a sexual or genital area of any person while on the licensed premises.

- G. No employee, manager, person with supervisory authority, massage therapist, agent or independent contractor shall perform, or offer or agree to perform any act which would require the touching of the patrons' genital area.
- H. All walls, ceilings, floors, pools, showers, bathtubs, steam rooms, and all other physical facilities shall be in good repair and maintained in a clean and sanitary condition. Wet and dry heat rooms, steam or vapor rooms, or steam or vapor cabinets, shower compartments, and toilet rooms shall be thoroughly cleaned each day the business is in operation. Bathtubs and showers shall be thoroughly cleaned after each use. When carpeting is used on the floors, it shall be kept dry.
- I. Oils, creams, lotions, or other preparations used in administering massages shall be kept in clean, closed containers or cabinets.
- J. No massage therapist shall administer a massage to a patron impaired by intoxicating liquor or drugs, nor shall any massage therapist administer a massage to a patron while impaired by intoxicating liquor or drugs.
- K. No massage therapist shall administer a massage to a patron exhibiting any skin fungus, skin infection, skin inflammation, or skin eruption, unless a physician or nurse practitioner duly licensed by the State of Illinois certifies in writing that such person may be safely massaged and prescribing the conditions thereof.
- L. Each massage therapist shall wash his or her hands in hot running water, using a proper soap or disinfectant before administering a massage to each patron.
- M.
 - 1. All licenses shall maintain, as a business record of the licensed massage establishment, a record of:
 - a. The date and time of all massage services performed at the licensed premises;
 - b. The name of the massage therapist administering massage services; and
 - c. The amounts received for massage services.
 - 2. The record of the date, time, and service provided must be made before services are initiated, and the record of the amount received for services must be made at the time payment is rendered. All records shall be kept for a period of at least one year and shall be made available in a format that can be inspected at any reasonable time upon request by the mayor or the chief of police or their designees.
- N. The main entrance to the massage establishment where patrons and potential customers are greeted shall be clearly visible from the outside and shall have and

maintain clear glass that is not painted over, darkened, or otherwise blocked by cloth or any other obstruction.

- O. A sign shall be posted in a prominent location near the main entrance of the massage establishment identifying the establishment as a massage establishment and state the trade or business name as it appears on the massage establishment's license.

- P. Prospective customers and patrons shall be provided with written notice which states the following:

"State law prohibits soliciting another for the purpose of a sexual act. Solicitation can be punishable as a Class 4 felony, subject an offender to fines and imprisonment, and impoundment of any vehicle used by the offender to commit the offense. Offers or requests to buy or purchase sexual services or acts shall be immediately reported to law enforcement."

- Q. Written notice shall be posted in a conspicuous location accessible to all employees and massage therapists which states the following:

"State law prohibits soliciting another for the purpose of a sexual act, Solicitation can be punishable as a Class 4 felony, subject an offender to fines and imprisonment, and impoundment of any vehicle used by the offender to commit the offense. Offers or requests to buy or purchase sexual services or acts should be immediately reported to the City of Springfield Police Department by calling 911."

- R. The hours of operation for massage establishments shall be limited to the hours between 8:00 a.m. and 9:00 p.m.

- S. There shall be not be placed, published, or distributed any advertisement, picture, or statement in any manner or medium which is false, deceptive, or misleading in order to induce any person to purchase or utilize any massage services, or which reasonably appears to suggest or imply any sexual activity in connection with massage services.

- T. No person shall reside or be allowed to remain overnight in the licensed premises; provided, however, that if the licensed premises contains living quarters that are properly zoned and authorized for such residential use above the massage establishment, the entrance to such living quarters shall be separate from the entrance to the massage establishment and shall not be accessible in any manner from the interior of the massage establishment.

3-27-8 Advertising.

No massage establishment granted a license under provisions of this article shall place, publish or distribute or cause to be placed, published, or distributed any advertising material that depicts any portion of the human body that would reasonably suggest or imply to prospective customers that any sexual activity is available or will be performed in connection with massage services, or that employees, managers, persons with supervisory authority, or massage therapists are dressed in any manner other than prescribed in this article, nor shall any massage establishment suggest or imply in the text of such advertising that any sexual activity is available or will be performed in connection with massage services.

3-27-9 Inspections.

The Building and Safety Department, the Fire Department, Health Inspector of Logan County, the Police Department may make an inspection of each massage establishment granted a license under the provisions of this article for the purposes of determining whether the provisions of this article are complied with. Such inspections shall be made at reasonable times and in a reasonable manner. As a condition of the issuance of a license under this article, the licensee consents to walk-through inspections by authorized city employees, without notice, at any time during business hours. It shall be unlawful for any licensee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

3-27-9 Transfer of license.

No license for the operation of a massage establishment issued pursuant to the provisions of this article shall be transferable; provided, however, that upon the death or incapacity of a licensee, the massage establishment may continue in business for a reasonable period of time, not to exceed 90 days, to allow for the approval of a new license.

3-27-10 Display of license.

Every licensee shall display a valid license in a conspicuous place within the massage establishment so that the same may be readily seen by patrons or prospective customers entering the premises.

3-27-11 Employment of massage therapists.

- A. Massage establishments shall not employ or contract with any person as a massage therapist unless he or she holds a current, valid license issued by the Illinois Department of Financial and Professional Regulation or written proof of exemption from said license, as required by the Massage Licensing Act (225 ILCS 57/1 et seq.). Upon receiving notice or constructive notice that a massage therapist

has been disciplined or subject to investigation by the department, the licensee shall be responsible for obtaining information as to the status of said massage therapist's license.

- B. Each massage establishment shall maintain a current list of all licensed massage therapists who perform massage services and proof of their current, valid license or written proof of exemption from said license as required by the Massage Licensing Act (225 ILCS 57/1 et seq.). The licensee shall allow inspection of such records at any reasonable time upon request by the city.
- C. No student or non-licensed person, other than a person with written proof of exemption from licensure as required by the Massage Licensing Act (225 ILCS 57/1 et seq.) shall be allowed in a massage therapy room with a patron unless accompanied by a licensed massage therapist at all times.

3-27-12 Revocation or suspension of license for massage establishment.

Any license issued for a massage establishment under this article may be revoked or suspended by the mayor for good cause or where any provision of this article, this Code, or any law is violated by the licensee or any massage therapist, employee, manager, person with supervisory authority, agent, or independent contractor of the licensee while at the massage establishment. For purposes of license revocation or suspension, the licensee shall be strictly liable for such violations, regardless of actual or constructive knowledge of such violations. It shall also be cause for revocation or suspension that the licensee has made a false statement on an application for a license or renewal thereof under this article, or in any case where the licensee refused to permit any duly authorized police officer, city inspector, or health inspector of Logan County to inspect the licensed premises or the operations therein. Such license may also be revoked or suspended by the mayor after upon the recommendations of a duly authorized police officer, city inspector, or the health inspector that such business is being managed, conducted, or maintained without regard for the public health or health of patrons or prospective customers, or without due regard to proper sanitation or hygiene.

3-27-13 Renewal of license.

Any licensee may renew his or her license prior to the expiration thereof on May 1 of each year, provided that he or she is qualified to receive a license and the massage establishment complies with all of the requirements in this article. Applications for renewal of license must be made in writing to the city clerk not more than two months and not less than one month prior to expiration of an existing license and accompanied by the applicable license fee.

3-27-14 Maintaining public nuisance.

Any building used, operated, or maintained as a massage establishment in violation of this article with the intentional, knowing, reckless or negligent permission of the owner, licensee, or person managing or supervising the building, together with all fixtures and other property used in violation of this article, are hereby declared to be a nuisance.

3-27-15 Penalty.

Any person in violation of this section shall be subject to a fine of not less than \$250 nor more than \$750 per offense. Each day the violation continues shall be a separate offense. The city shall have the right to prohibit occupancy of any building being utilized in violation of this article.